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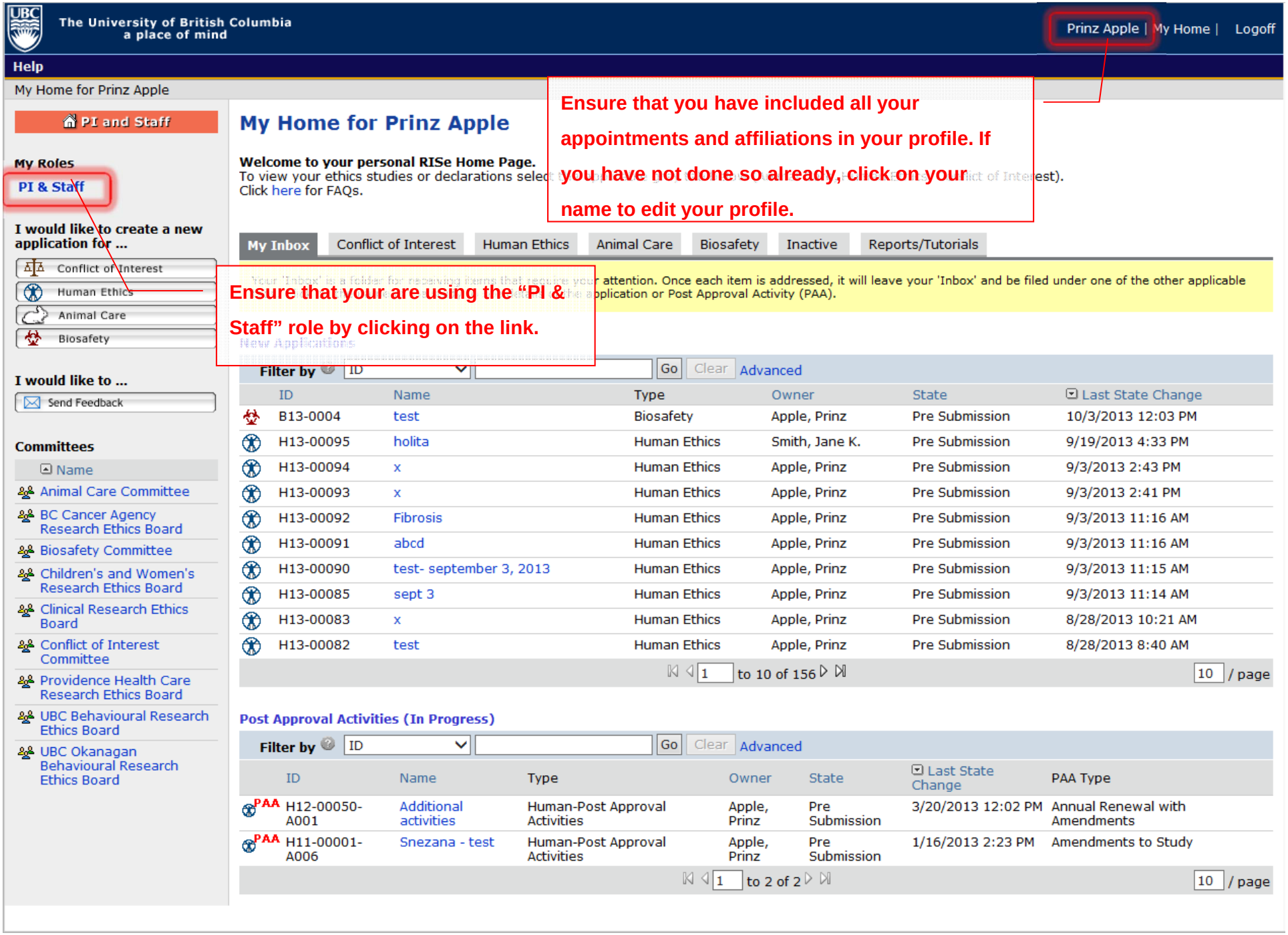
How to Submit a New Human Ethics Behavioral Application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Help
My Home for Prinz Apple
PI and Staff
My Roles
PI & Staff
I would like to create a new application for ...
Conflict of Interest
Human Ethics
Animal Care
Biosafety
I would like to ...
Send Feedback
Committees
Name
Animal Care Committee
BC Cancer Agency Research Ethics Board
Biosafety Committee
Children's and Women's Research Ethics Board
Clinical Research Ethics Board
Conflict of Interest Committee
Providence Health Care Research Ethics Board
UBC Behavioural Research Ethics Board
UBC Okanagan Behavioural Research Ethics Board
My Home for Prinz Apple
Welcome to your personal RISe Home Page.
To view your ethics studies or declarations select
Click here for FAQs.
Ensure that you have included all your appointments and affiliations in your profile. If you have not done so already, click on your name to edit your profile.
Ensure that your are using the "PI & Staff" role by clicking on the link.
My Inbox
Conflict of Interest
Human Ethics
Animal Care
Biosafety
Inactive
Reports/Tutorials
attention. Once each item is addressed, it will leave your 'Inbox' and be filed under one of the other applicable
application or Post Approval Activity (PAA).
New Applications
Filter by ID Go Clear Advanced
ID Name Type Owner State Last State Change
B13-0004 test Biosafety Apple, Prinz Pre Submission 10/3/2013 12:03 PM
H13-00095 holita Human Ethics Smith, Jane K. Pre Submission 9/19/2013 4:33 PM
H13-00094 x Human Ethics Apple, Prinz Pre Submission 9/3/2013 2:43 PM
H13-00093 x Human Ethics Apple, Prinz Pre Submission 9/3/2013 2:41 PM
H13-00092 Fibrosis Human Ethics Apple, Prinz Pre Submission 9/3/2013 11:16 AM
H13-00091 abcd Human Ethics Apple, Prinz Pre Submission 9/3/2013 11:16 AM
H13-00090 test- september 3, 2013 Human Ethics Apple, Prinz Pre Submission 9/3/2013 11:15 AM
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H13-00082 test Human Ethics Apple, Prinz Pre Submission 8/28/2013 8:40 AM
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Post Approval Activities (In Progress)
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PAA H12-00050-A001 Additional activities Human-Post Approval Activities Apple, Prinz Pre Submission 3/20/2013 12:02 PM Annual Renewal with Amendments
PAA H11-00001-A006 Snezana - test Human-Post Approval Activities Apple, Prinz Pre Submission 1/16/2013 2:23 PM Amendments to Study
1 to 2 of 2
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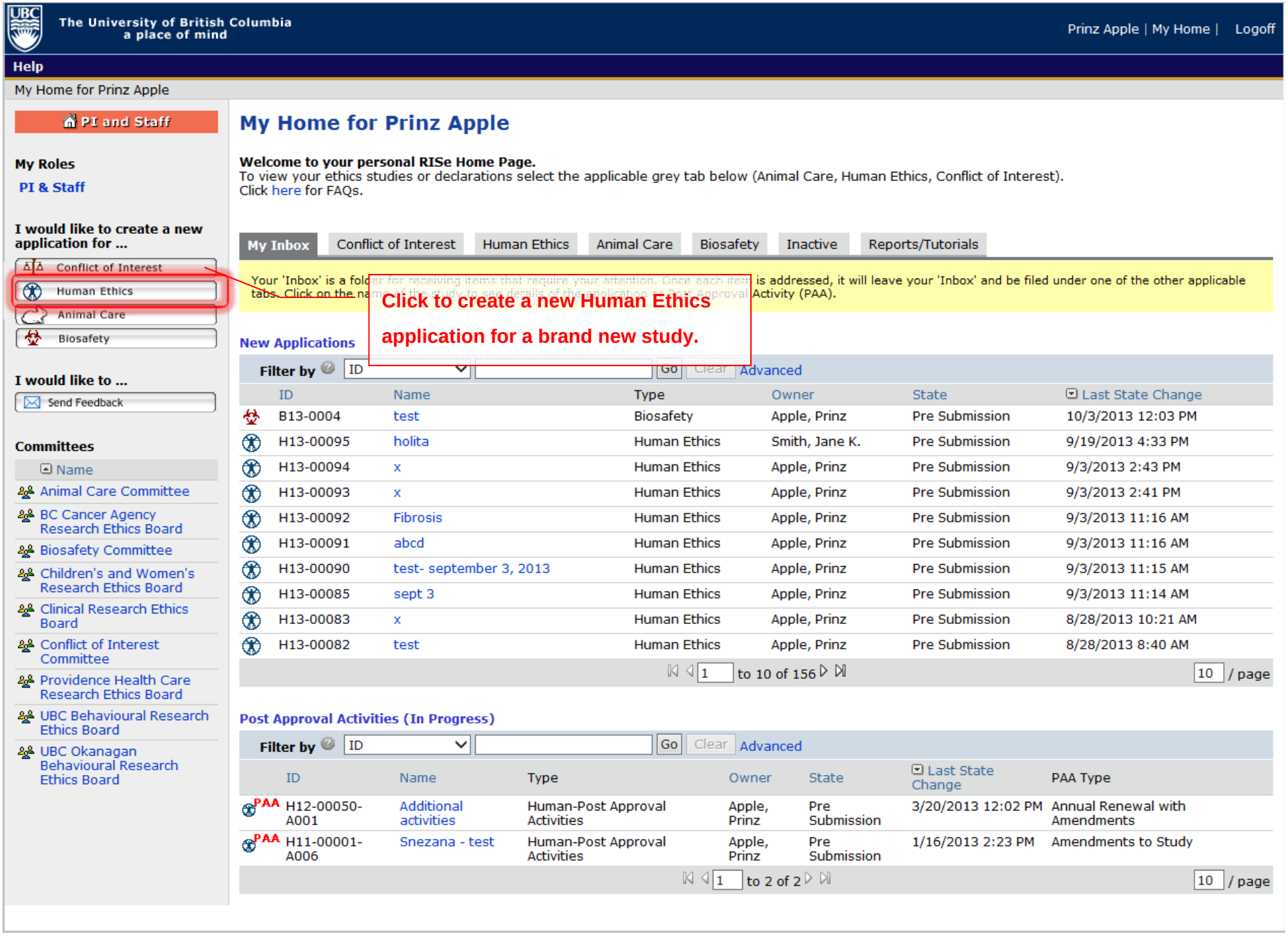
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Conflict of Interest
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Reports/Tutorials
Your 'Inbox' is a folder for receiving items that require your attention. Once each item is addressed, it will leave your 'Inbox' and be filed under one of the other applicable tabs. Click on the name of the study to see details of the application or Post Approval Activity (PAA).
Click to create a new Human Ethics application for a brand new study.
New Applications
Filter by ID Go Clear Advanced
ID Name Type Owner State Last State Change
B13-0004 test Biosafety Apple, Prinz Pre Submission 10/3/2013 12:03 PM
H13-00095 holita Human Ethics Smith, Jane K. Pre Submission 9/19/2013 4:33 PM
H13-00094 x Human Ethics Apple, Prinz Pre Submission 9/3/2013 2:43 PM
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H13-00092 Fibrosis Human Ethics Apple, Prinz Pre Submission 9/3/2013 11:16 AM
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PAA H11-00001-A006 Snezana - test Human-Post Approval Activities Apple, Prinz Pre Submission 1/16/2013 2:23 PM Amendments to Study
1 to 2 of 2 10 / page

1. PRINCIPAL INVESTIGATOR & STUDY TEAM - HUMAN ETHICS APPLICATION

Begin by selecting the Principal Investigator. If you have previously held a PI role, this field may automatically be populated with your name.

Guidance Notes are located in the boxes to the right of the application form. They include detailed explanations of the questions, instructions on how to fill out the form and useful links to documents and contacts.

* 1.1. Principal Investigator

Please select the Principal Investigator (PI) for the study. Once you have selected the PI, you can search for the first few letters of his or her name and hit "Go". You can sort the returned list alphabetically by First name, Last name, or Organization by clicking the appropriate heading.

Select...

Enter Principal Investigator Primary Department and also the primary location of the PI's Institution.

GUIDANCE NOTES

A Principal Investigator (PI) either has a faculty appointment (Clinical Assistant Professor, Clinical Associate Professor, Clinical Professor, Assistant Professor, Associate Professor, Professor or BCCA Investigator) OR is deemed a PI by an affiliated institution or by a Dean.

The PI bears the overall responsibility for the conduct of the study and is required to act within the guidelines of the TCPS2.

Instructors who are applying for research ethics approval for class-based projects in courses they are teaching can be listed as a PI on their application. Please contact the REB manager if you are submitting a class project and require the capacity to list yourself as a PI on the application.

If you cannot find the PI's name in the list, have it added into the RISe system by emailing the following information to RISe Support: Full Name (Including Middle Initial), Department (or affiliation with the University), UBC Rank, Email Address, Phone Number and UBC employee number (if applicable). Once an account is created, new users will receive their researcher number via email.

1.2. Primary Contact

Provide the name of ONE primary contact person in addition to the PI who will receive ALL correspondence, certificates of approval and notifications from the REB for this study. This person will be able to view, edit, and track the application.

Select...

Selecting a primary contact is optional. If a primary contact is not selected, the PI will be the only person to receive all correspondence from the Research Ethics Board Administration (REBA). Graduate students preparing ethics applications for their dissertation projects should list themselves as the primary contact. The Primary Contact may also be listed in one of the categories below. Note that the PI may change the Primary Contact anytime without an amendment.

Study Team Members

Complete sections 1.3, 1.4 and 1.5 below to add Co-Investigators and additional study team members and to designate the type of online access you would like them to have.

***To add** Co-Investigators and additional study team members in questions 1.3 and 1.4:*

1. Click "Add".
2. Enter the name, or enter the first few letters of the person's name and click "Go".
3. You can sort the returned list alphabetically by First name, Last name, or Organization by clicking the appropriate heading.
4. Select the boxes beside ALL applicable names and click "OK".

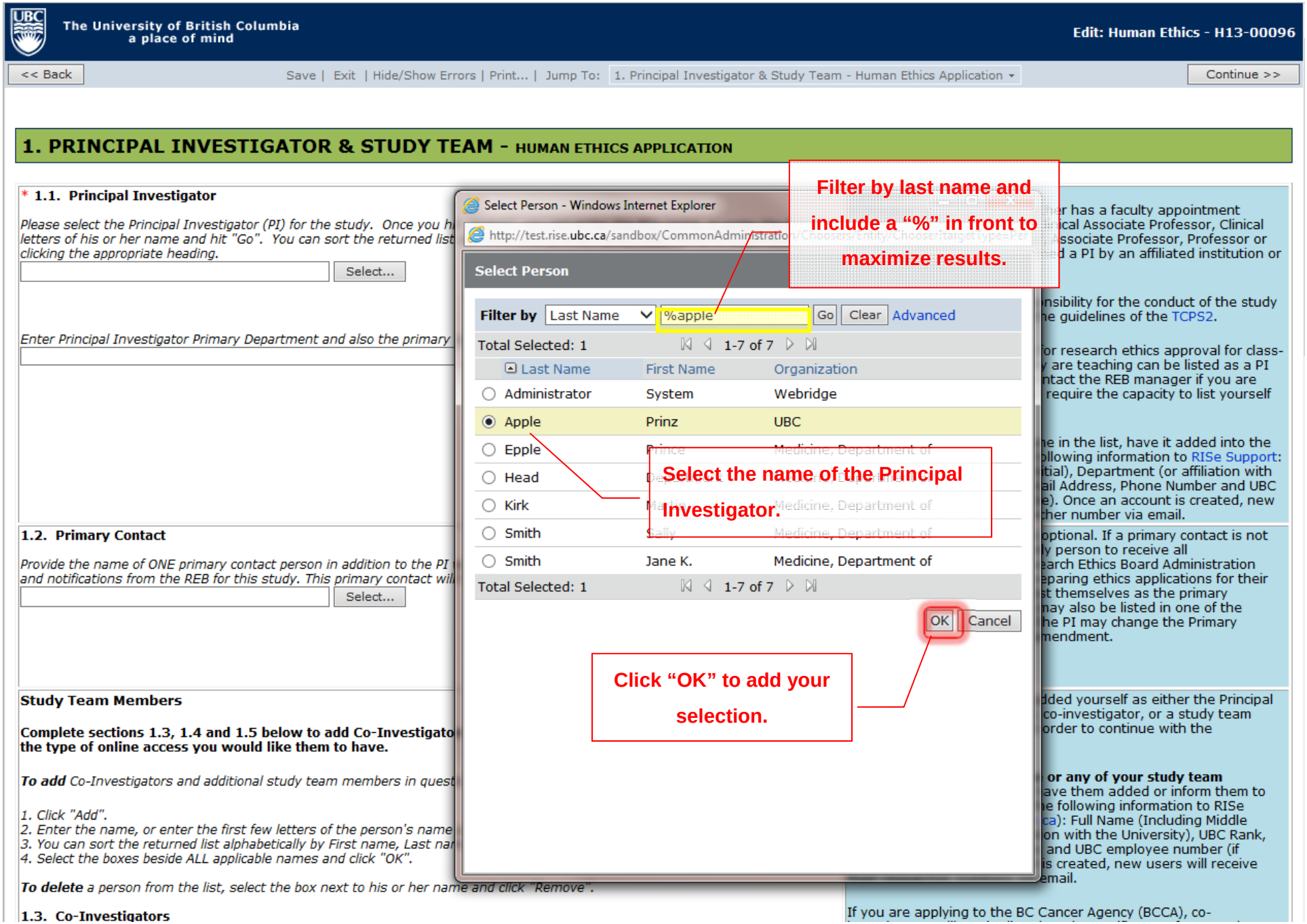
***To delete** a person from the list, select the box next to his or her name and click "Remove".*

1.3. Co-Investigators

Please make sure you have added yourself as either the Principal Investigator, primary contact, co-investigator, or a study team member with online access in order to continue with the application.

If you cannot find your name or any of your study team members' names in the list, have them added or inform them to add themselves by emailing the following information to RISe Support(risesupport@ors.ubc.ca): Full Name (Including Middle Initial), Department (or affiliation with the University), UBC Rank, Email Address, Phone Number and UBC employee number (if applicable). Once an account is created, new users will receive their researcher numbers via email.

If you are applying to the BC Cancer Agency (BCCA), co-investigators will not be listed on the certificates of approval;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Edit: Human Ethics - H13-00096
<< Back
Save | Exit | Hide/Show Errors | Print... | Jump To: 1. Principal Investigator & Study Team - Human Ethics Application
Continue >>
1. PRINCIPAL INVESTIGATOR & STUDY TEAM - HUMAN ETHICS APPLICATION
* 1.1. Principal Investigator
Please select the Principal Investigator (PI) for the study. Once you h
letters of his or her name and hit "Go". You can sort the returned list
clicking the appropriate heading.
Select...
Enter Principal Investigator Primary Department and also the primary
1.2. Primary Contact
Provide the name of ONE primary contact person in addition to the PI
and notifications from the REB for this study. This primary contact wil
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the type of online access you would like them to have.
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To delete a person from the list, select the box next to his or her name and click "Remove".
1.3. Co-Investigators
Select Person - Windows Internet Explorer
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Select Person
Filter by Last Name %apple Go Clear Advanced
Total Selected: 1 1-7 of 7
Last Name First Name Organization
Administrator System Webridge
Apple Prinz UBC
Epple Prince Medicine, Department of
Head
Kirk Medicine, Department of
Smith Medicine, Department of
Smith Jane K. Medicine, Department of
Total Selected: 1 1-7 of 7
OK Cancel
Filter by last name and include a "%" in front to maximize results.
Select the name of the Principal Investigator.
Click "OK" to add your selection.
has a faculty appointment
ical Associate Professor, Clinical
ssociate Professor, Professor or
d a PI by an affiliated institution or
nsibility for the conduct of the study
he guidelines of the TCPS2.
or research ethics approval for class-
are teaching can be listed as a PI
ntact the REB manager if you are
require the capacity to list yourself
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ail Address, Phone Number and UBC
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eparing ethics applications for their
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nay also be listed in one of the
he PI may change the Primary
mendment.
dded yourself as either the Principal
co-investigator, or a study team
order to continue with the
or any of your study team
ave them added or inform them to
he following information to RISe
ca): Full Name (Including Middle
on with the University), UBC Rank,
and UBC employee number (if
is created, new users will receive
email.
If you are applying to the BC Cancer Agency (BCCA), co-

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Make it a habit to hit "Save" before you "Continue" to the next page

1. PRINCIPAL INVESTIGATOR & STUDY TEAM - HUMAN ETHICS APPLICATION

* 1.1. Principal Investigator

Please select the Principal Investigator (PI) for the study. Once you hit "Select", you can enter the PI's name, or enter the first few letters of his or her name and hit "Go". You can sort the returned list alphabetically by First name, Last name, or Organization by clicking the appropriate heading.

Prinz Apple Select... Clear

Primary Appointment: UBC (UBC)
Rank: Visiting Dignitary
Email: na

Enter Principal Investigator Primary Department and also the primary location of the PI's Institution:

Some questions are marked with a red asterisk. This indicates that the question is a required field. If you leave these questions unanswered, you will not be allowed to proceed to the next page of the application.

GUIDANCE NOTES
A Principal Investigator (PI) either has a faculty appointment (Clinical Assistant Professor, Clinical Associate Professor, Clinical Professor, Assistant Professor, Associate Professor, Professor or BCCA Investigator) OR is deemed a PI by an affiliated institution or by a Dean.

The PI bears the overall responsibility for the conduct of the study and is required to act within the guidelines of the TCPS2.

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1.2. Primary Contact

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Select...

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If you are applying to the BC Cancer Agency (BCCA), co-investigators will not be listed on the certificates of approval; however, all participating BCCA centre PIs will be listed. You will be

2. STUDY DATES & FUNDING INFORMATION - HUMAN ETHICS APPLICATION

Project Period

* **2.1.A.**

*Please choose **ONE** of the following:*

- *You plan to start collecting data immediately after obtaining ethics and any other required approvals (the start date on the ethics certificate will reflect the approval date),*

☐

OR

- *You plan to start data collection at a later date i.e., 2 months or more after approvals are obtained. Click the calendar icon below to select the dates (Internet Explorer) or enter the da*

Estimated start date:

* **2.1. B.**

Estimated end date:

In multi-phase projects, include the period that involves research with human participants.

Whenever you encounter questions that require you to input a date, please use the calendar icon to select your dates as it will ensure the proper formatting of your entry.

Source of Funds

* **2.2.A. Types of Funds**

Please select the applicable box(es) below to indicate the type(s) of funding you are receiving to conduct this research. ***You must then complete section 2.3 and/or section 2.4 for the name of the source of the funds to be listed on the certificate of approval.***

	Type(s) of Funding
☐	Grant
☐	No Funding
☐	Grant-in-aid
☐	For-Profit Sponsor (Industry or Pharmaceutical)
☐	Internal Funds
☐	Other (Enter details in 2.3 or 2.4 as appropriate)

"Source of Funds" refers to the funder, sponsor, grantor, or agency (government, industry, and non-profit) that is providing the funds needed to undertake the project. Note that you should not indicate that your study is "For Profit" if a sponsor is only collaborating and not funding the study, e.g., they are providing the study drug or laboratory space only.

2.2.B. *For Industry Sponsored studies, please provide a sponsor contact.*

2. STUDY DATES & FUNDING INFORMATION - HUMAN ETHICS APPLICATION

Project Period

In multi-phase projects, include the period that involves research with human participants.

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*Please choose **ONE** of the following:*

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☐

OR

- *You plan to start data collection at a later date i.e., 2 months or more after approvals are obtained. Click the calendar icon below to select the dates (Internet Explorer) or enter the dates manually using the format yyyy-mm-dd.*

Estimated start date:

September 27, 2013

*** 2.1. B.**

Estimated end date:

?	September, 2013					×
«	‹	Today			›	»
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29	30					
Select date						

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☐ Grant
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☐ Internal Funds
☐ Other (Enter details in 2.3 or 2.4 as appropriate)

2.2.B. *For Industry Sponsored studies, please provide a sponsor contact.*

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4. STUDY TYPE - HUMAN ETHICS APPLICATION

*** 4.1. UBC Research Ethics Board**

Indicate which UBC Research Ethics Board you are applying to and the type of study you are applying for:

Research Ethics Boards

- BC Cancer Agency Research Ethics Board - Clinical
- BC Cancer Agency Research Ethics Board - Behavioural
- Children's and Women's Research Ethics Board - Clinical
- Children's and Women's Research Ethics Board - Behavioural
- Providence Health Care Research Ethics Board - Clinical
- Providence Health Care Research Ethics Board - Behavioural
- UBC Okanagan Behavioural Research Ethics Board
- UBC Behavioural Research Ethics Board
- UBC Clinical Research Ethics Board

Clear

Select the appropriate ethics board by clicking the radio button to the left.

UBC's REBs have signed a one board of record agreement. Studies taking place at multiple UBC sites require review and approval by only one UBC-Affiliated REB. Choice of Board should be determined by the PI's primary appointment and/or the main location of the research.

Clinical projects are those involving surgery, the administration of drugs, medical imaging or other diagnostic techniques, biopsies, the taking of blood or other specimens, the review of clinical medical records, and any invasive procedure. A clinical research project that also includes questionnaires or interviews should be submitted to a Clinical Research Ethics Board.

Behavioural projects are those that are behavioural or social scientific in nature or involve humanities research. They may involve the study of patients or healthcare providers; however, they are not clinical and do not involve invasive procedures. They do include research involving interviews, observations, and the administration of questionnaires or tests.

*** 4.2. Institutions and Sites for Study**

Enter the locations for the institutions and sites where the research will be carried out under this Research Ethics Board approval (including specimens processed by pathology, special radiological procedures, specimens obtained in the operating room, or tissue requested from pathology).

If your research will not be carried out at an institutional site, please check the "N/A" box. Otherwise click "Add" and enter the appropriate letter to see the locations for the institutions and sites where the research will be carried out under this Research Ethics Board approval: B for BC Cancer Agency C for Children's and Women's Health Centre of BC P for Providence Health Care U for UBC Campus V for Vancouver Coastal Health (VCHRI/VCHA).

N/A: ☐

4.2.A. Institutions and Sites for Study

Add

Hospital/Institution	Site
There are no items to display	

You will encounter questions where you must click "Add" to select an item from an established list.

Research at UBC's affiliated hospitals cannot commence until you receive local site / resource approval from the hospital(s) selected. Issuing of the certificate of ethical approval may be delayed until site approval from the hospital(s) has been obtained.

The Hospital Administrator for facilities/services at the hospital or centre selected will be granted viewing access to this application; however, it is the PI's responsibility to pursue and obtain the necessary approvals from the various hospitals.

4.2.B.

Please enter any other locations where the research will be conducted under this Research Ethics Approval (e.g., private physician's office, community centre, school, classroom, participant's home, in the field - provide details).

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- ○ Children's and Women's Research Ethics Board - Behavioural
- ○ Providence Health Care Research Ethics Board - Clinical
- ○ Providence Health Care Research Ethics Board - Behavioural
- ○ UBC Okanagan Behavioural Research Ethics Board
- ◉ UBC Behavioural Research Ethics Board
- ○ UBC Clinical Research Ethics Board

Clear

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N/A: ☐

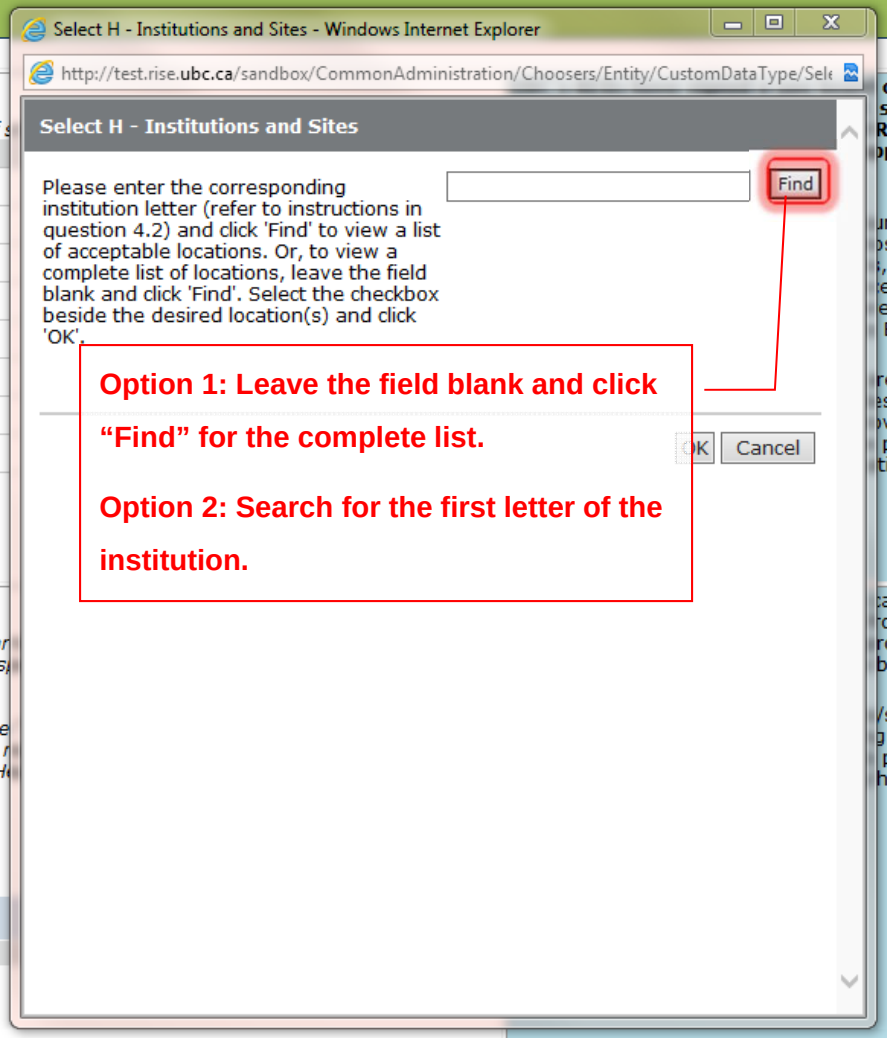
4.2.A. Institutions and Sites for Study

Add

Hospital/Institution

4.2.B.

Please enter any other locations where the research will be conducted under this Research Ethics Approval (e.g., private physician's office, community centre, school, classroom, participant's home, in the field - provide details).



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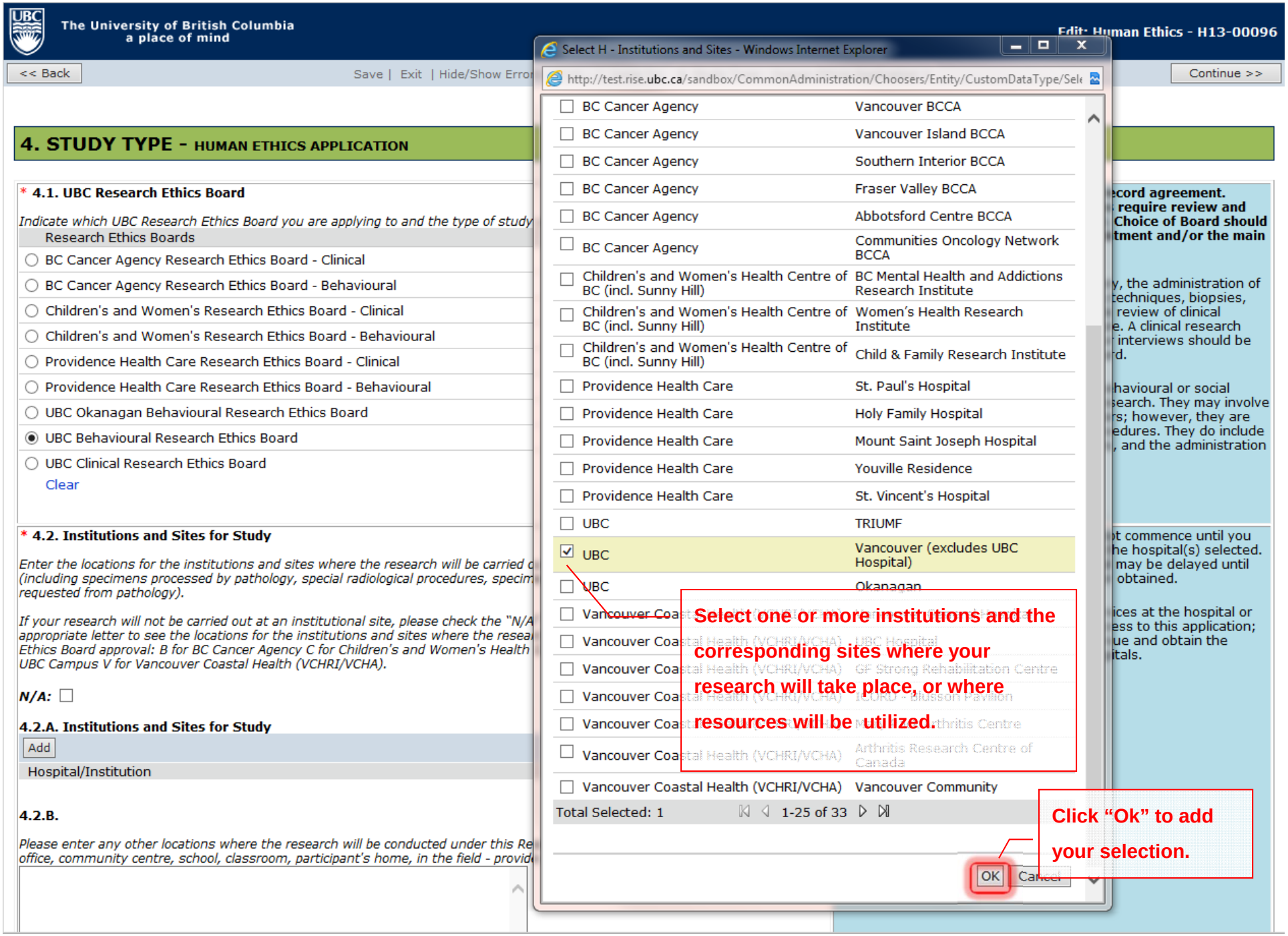
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BC Cancer Agency Research Ethics Board - Behavioural
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Children's and Women's Research Ethics Board - Behavioural
Providence Health Care Research Ethics Board - Clinical
Providence Health Care Research Ethics Board - Behavioural
UBC Okanagan Behavioural Research Ethics Board
UBC Behavioural Research Ethics Board
UBC Clinical Research Ethics Board
Clear
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Enter the locations for the institutions and sites where the research will be carried
(including specimens processed by pathology, special radiological procedures, specim
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If your research will not be carried out at an institutional site, please check the "N/A
appropriate letter to see the locations for the institutions and sites where the resea
Ethics Board approval: B for BC Cancer Agency C for Children's and Women's Health
UBC Campus V for Vancouver Coastal Health (VCHRI/VCHA).
N/A:
4.2.A. Institutions and Sites for Study
Add
Hospital/Institution
4.2.B.
Please enter any other locations where the research will be conducted under this Re
office, community centre, school, classroom, participant's home, in the field - provid
Select H - Institutions and Sites - Windows Internet Explorer
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BC Cancer Agency | Vancouver BCCA
BC Cancer Agency | Vancouver Island BCCA
BC Cancer Agency | Southern Interior BCCA
BC Cancer Agency | Fraser Valley BCCA
BC Cancer Agency | Abbotsford Centre BCCA
BC Cancer Agency | Communities Oncology Network BCCA
Children's and Women's Health Centre of BC (incl. Sunny Hill) | BC Mental Health and Addictions Research Institute
Children's and Women's Health Centre of BC (incl. Sunny Hill) | Women's Health Research Institute
Children's and Women's Health Centre of BC (incl. Sunny Hill) | Child & Family Research Institute
Providence Health Care | St. Paul's Hospital
Providence Health Care | Holy Family Hospital
Providence Health Care | Mount Saint Joseph Hospital
Providence Health Care | Youville Residence
Providence Health Care | St. Vincent's Hospital
UBC | TRIUMF
UBC | Vancouver (excludes UBC Hospital)
UBC | Okanagan
Vancouver Coastal Health (VCHRI/VCHA) | Vancouver Community
Total Selected: 1
1-25 of 33
OK
Cancel
Select one or more institutions and the corresponding sites where your research will take place, or where resources will be utilized.
Click "Ok" to add your selection.

4. STUDY TYPE - HUMAN ETHICS APPLICATION

*** 4.1. UBC Research Ethics Board**

Indicate which UBC Research Ethics Board you are applying to and the type of study you are applying for:

Research Ethics Boards

- ○ BC Cancer Agency Research Ethics Board - Clinical
- ○ BC Cancer Agency Research Ethics Board - Behavioural
- ○ Children's and Women's Research Ethics Board - Clinical
- ○ Children's and Women's Research Ethics Board - Behavioural
- ○ Providence Health Care Research Ethics Board - Clinical
- ○ Providence Health Care Research Ethics Board - Behavioural
- ○ UBC Okanagan Behavioural Research Ethics Board
- ◉ UBC Behavioural Research Ethics Board
- ○ UBC Clinical Research Ethics Board

Clear

UBC's REBs have signed a one board of record agreement. Studies taking place at multiple UBC sites require review and approval by only one UBC-Affiliated REB. Choice of Board should be determined by the PI's primary appointment and/or the main location of the research.

Clinical projects are those involving surgery, the administration of drugs, medical imaging or other diagnostic techniques, biopsies, the taking of blood or other specimens, the review of clinical medical records, and any invasive procedure. A clinical research project that also includes questionnaires or interviews should be submitted to a Clinical Research Ethics Board.

Behavioural projects are those that are behavioural or social scientific in nature or involve humanities research. They may involve the study of patients or healthcare providers; however, they are not clinical and do not involve invasive procedures. They do include research involving interviews, observations, and the administration of questionnaires or tests.

*** 4.2. Institutions and Sites for Study**

Enter the locations for the institutions and sites where the research will be carried out under this Research Ethics Board approval (including specimens processed by pathology, special radiological procedures, specimens obtained in the operating room, or tissue requested from pathology).

If your research will not be carried out at an institutional site, please check the "N/A" box. Otherwise click "Add" and enter the appropriate letter to see the locations for the institutions and sites where the research will be carried out under this Research Ethics Board approval: B for BC Cancer Agency C for Children's and Women's Health Centre of BC P for Providence Health Care U for UBC Campus V for Vancouver Coastal Health (VCHRI/VCHA).

N/A: ☐

4.2.A. Institutions and Sites for Study

Add

Hospital/Institution	Site	
View UBC	Vancouver (excludes UBC Hospital)	Remove

Research at UBC's affiliated hospitals cannot commence until you receive local site / resource approval from the hospital(s) selected. Issuing of the certificate of ethical approval may be delayed until site approval from the hospital(s) has been obtained.

The Hospital Administrator for facilities/services at the hospital or centre selected will be granted viewing access to this application; however, it is the PI's responsibility to pursue and obtain the necessary approvals from the various hospitals.

4.2.B.

Please enter any other locations where research will be conducted under this Research Ethics Approval (e.g., private physician's office, community centre, school, classroom, participant's home, in the field - provide details).

The selected institutions and sites will be listed.

4*. BEHAVIOURAL STUDY REVIEW TYPE - HUMAN ETHICS APPLICATION

Relationship to Previous Ethics Applications

4.3.A.

If this proposal is closely linked to any other proposal previously/simultaneously submitted, enter the Research Ethics Board number of that proposal.

4.3.B.

If applicable, please describe the relationship between this proposal and the previously/simultaneously submitted proposal listed above.

4.3.C.

Have you received any information or are you aware of any rejection of this study by any Research Ethics Board? If yes, please provide known details and attach any available relevant documentation in question 9.7.

○ Yes ○ No Clear

Indicate whether the study is an extension or a sub-study of a primary study or if the study is utilizing data collected under a previous study.

A sub-study is a concurrent study on a sub-sample/population of the original study sample/population.

If a study has been rejected by another UBC-affiliated REB, it may not be re-submitted to any other UBC-affiliated REB.

View 4* collects application details.

Peer Review

If this research proposal has received any independent scientific/methodological peer review, please include the names of committees or individuals involved in the review. State whether the peer review process is ongoing or completed.

* **4.4.A.**

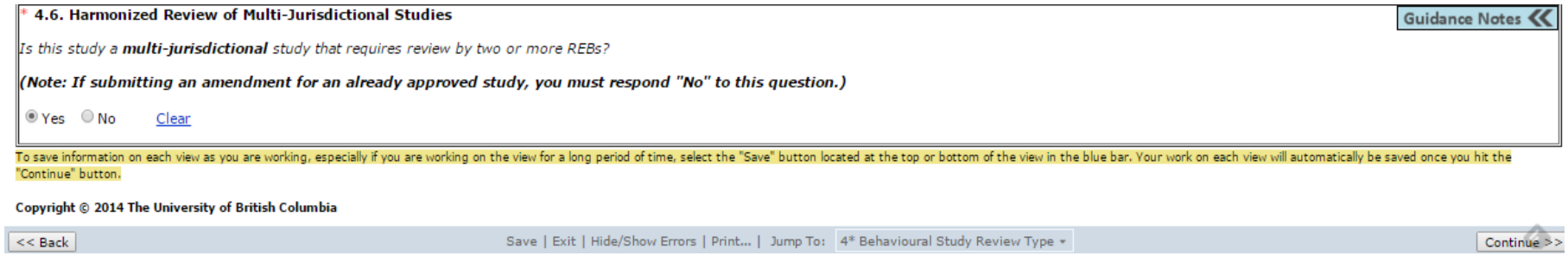
External peer review details:

According to Article 2.7 of the TCPS2, "Research in the humanities and social sciences that poses, at most, minimal risk shall not normally be required by the REB to be peer reviewed".

For research posing more than minimal risk, the REB recognizes that an independent peer review may be either 'internal' or 'external'. The appropriate type of review is dependent on the nature of the study.

For graduate student projects submitted to the BREB, the approval of the supervisory committee is deemed to constitute sufficient peer review.

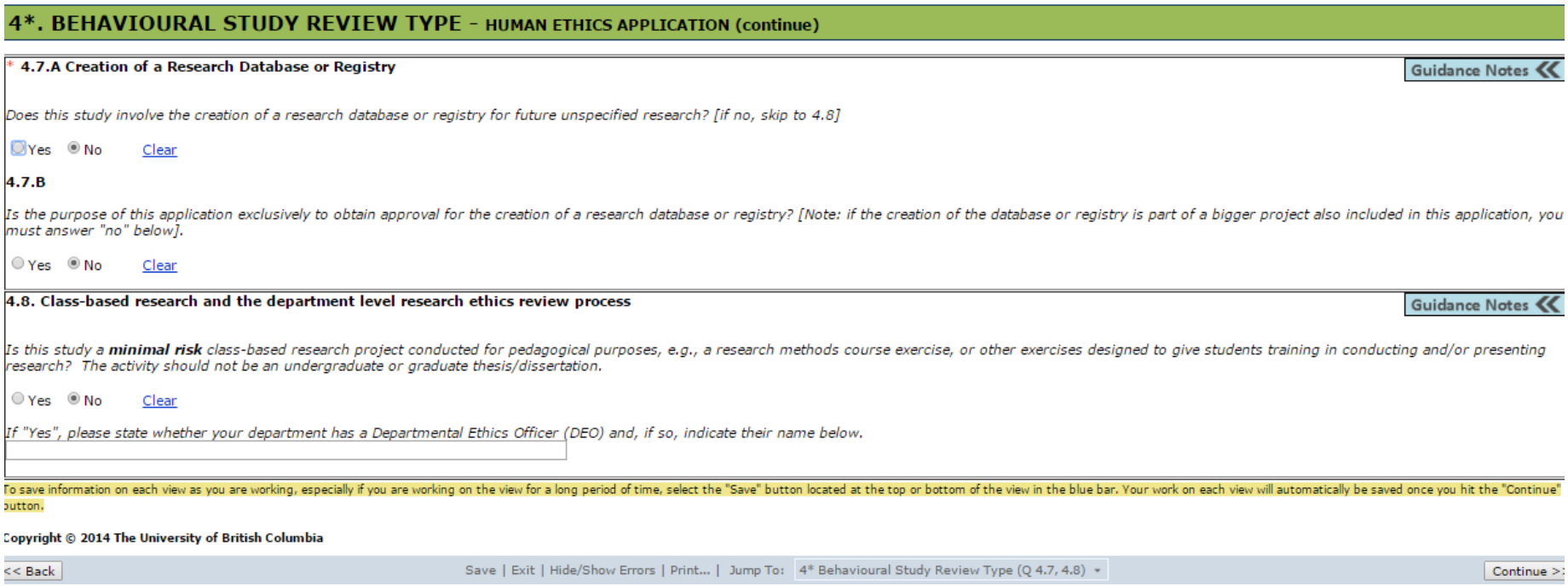
If you have any peer review reports attach them to section 9.7 of the RISe application.



Depending on answers chosen in section 4.6, you will be asked to fill the appropriate view after clicking "Continue".

***Selecting "No" under section 4.6 will route you to section 4* (Behavioural Study Review Type).**

***Selecting "Yes" under section 4.6 will route you to section F (Harmonized Review of Multi-Jurisdictional Studies).**



Depending on your answers chosen in section 4.7.A, 4.7.B and 4.8 you will be asked to fill the appropriate view after clicking "Continue".

***Selecting "Yes" under section 4.7.A will close access to section 4.8 and route you to section B (Creation of a Research Database).**

***Selecting "No" under section 4.7.A will open access to section 4.8.**

***Selecting "Yes" to section 4.8 will route you to section D (Class-based Projects).**

***Selecting "No" to section 4.8 will route you to section 5 (Summary of Study and Recruitment).**

F. Harmonized Review of Multi-Jurisdictional Studies - HUMAN ETHICS APPLICATION

* **F.1.** *Are any of the following institutions required to review and approve this study?* Guidance Notes

Yes No Clear

Please check all that apply:

Check the institution below
Simon Fraser University
University of Alberta
University of Northern British Columbia and/or Northern Health Authority*
University of Saskatchewan
University of Victoria
Island Health Authority
Fraser Health Authority
Interior Health Authority

**If Northern Health Authority is involved, please select UNBC as Northern Health Authority does not have an REB that conforms to the TCPS2.*

***Selecting "Yes" under section 4.6 will route you to section F (Harmonized Review of Multi-Jurisdictional Studies).**

* **F.2.** *Have any of the following institutions already reviewed and approved this study?* Guidance Notes

Yes No Clear

Please check all that apply.

Check the institution below
Simon Fraser University
University of Alberta
University of Northern British Columbia and/or Northern Health Authority*
University of Saskatchewan
University of Victoria
Island Health Authority
Fraser Health Authority
Interior Health Authority

**If Northern Health Authority is involved, please select UNBC as Northern Health Authority does not have an REB that conforms to the TCPS2.*

* **F.3.** *Is this a minimal risk study that has been reviewed and approved by another Canadian research ethics board? (i.e. even if the REB is not the REB for any of the institutions listed in F.1 and F.2)* Guidance Notes

Yes No Clear

To save information on each view as you are working, especially if you are working on the view for a long period of time, select the "Save" button located at the top or bottom of the view in the blue bar. Your work on each view will automatically be saved once you hit the "Continue" button.

F. Harmonized Review of Multi-Jurisdictional Studies - HUMAN ETHICS APPLICATION

* **F.3.** *Is this a minimal risk study that has been reviewed and approved by another Canadian research ethics board? (i.e. even if the REB is not the REB for any of the institutions listed in F.1 and F.2)*

Guidance Notes

(•) Yes ( ) No Clear

* **F.4. Local Recruitment**

Guidance Notes

Provide a detailed description of the method of recruitment. For example, describe who will contact prospective participants and by what means this will be done. Ensure that any letters of initial contact or other recruitment materials are attached to this submission at View 9.

--

***Selecting "Yes" under section F.3 will open up sections F.4, F.5 and F.6 and you will then be routed to section 9 when you click "Continue".**

* **F.5. Obtaining Local Consent**

Guidance Notes

Specify how potential participants will be invited to take part in the study. Include details of where the consent will be obtained and documented, and under what circumstances.

--

* **F.6. Retention and Destruction of Local (UBC) Data**

Guidance Notes

*UBC policy requires that data should **normally** be kept for at least 5 years within the unit in which they are produced. For more information on collaborative reviews see the guidance on the right.*

*If you intend to destroy the data at the end of the storage period describe how this will be done to ensure confidentiality (e.g. tapes should be demagnetized, paper copies shredded), but please note that **UBC has no explicit requirement for shredding of data at the end of this period and it may be kept indefinitely.** Please note that the responsibility for the security of the data rests with the Principal Investigator.*

--

To save information on each view as you are working, especially if you are working on the view for a long period of time, select the "Save" button located at the top or bottom of the view in the blue bar. Your work on each view will automatically be saved once you hit the "Continue" button.

B. Creation of a Research Database - HUMAN ETHICS APPLICATION

Please note that all required fields are marked with a red asterisk and need to be filled out before being able to proceed onto the next page. Please make sure to save your work before continuing onto the next page in an effort to make sure your work is not lost. You can do so by clicking on the **"Save"** link at the top or the bottom of this page.

* **B.1.** *What is the scope and purpose of the database?* Guidance Notes

* **B.2.** *What are the anticipated benefits of the database?* Guidance Notes

B.3. *Over what period of time will data be collected?* Guidance Notes

* **B.4.A. Sources** Guidance Notes

What information source(s) are you accessing?

***Selecting "Yes" under section 4.7.A and either "Yes" or "No" under section 4.7.B will close access to section 4.8 and route you to section B (Creation of a Research Database).**

D. Class-based Projects - HUMAN ETHICS APPLICATION

Please note that all required fields are marked with a red asterisk and need to be filled out before being able to proceed onto the next page. Please make sure to save your work before continuing onto the next page in an effort to make sure your work is not lost. You can do so by clicking on the **"Save"** link at the top or the bottom of this page.

* **D.1.** *If you selected medium vulnerability or medium research risk on the minimal risk matrix (see question 4.5.A), but the student project(s) still fall within the minimal risk category, please provide further information on how the additional risks will be mitigated and the experience of the students to deal with this.*

Guidance Notes

* **D.2.** *Describe the purpose of the assignment, e.g. to learn and practice research techniques.*

Guidance Notes

***Selecting "Yes" to section 4.8 will route you to section D (Class-based Projects).**

D.3.A. *Describe the types of methods the students will be using in the class projects (e.g., surveys, participant observation, interviews, mixed-method studies, etc.) and general types of data students will be collecting.*

Guidance Notes

D.3.B. *Describe how will you ensure that the methodology described for the research will be followed by the students.*

5. SUMMARY OF STUDY AND RECRUITMENT - HUMAN ETHICS APPLICATION

Please note that all required fields are marked with a red asterisk and need to be filled out before being able to proceed onto the next page. Please make sure to save your work before continuing onto the next page in an effort to make sure your work is not lost. You can do so by clicking on the **"Save"** link at the top or the bottom of this page.

*** 5.1. Study Summary**

5.1.A

Provide a short summary of the project written in lay language suitable for non-scientific REB members. DO NOT exceed 100 words and do not cut and paste directly from the study protocol.

***Selecting "No" to section 4.8 will route you to section 5 (Summary of Study and Recruitment).**

View 5 collects details about the study.

*** 5.1.B**

Summarize the research proposal:

For 5.1.B: Summarize the research proposal using the following headings: 1) Purpose 2) Hypothesis 3) Justification 4) **Objectives** 5) Research Method 6) Statistical Analysis

In the description of purpose, include the following:
- Name of the investigational drug(s) used in this study
- Name of any marketed drug(s) used outside of its approved indication
- Name and description of any positron-emitting radiopharmaceuticals to be used
- Name and description of any new investigational device(s) to be used
- Name and description of any marketed device to be used in an experimental mode

In the description of **justification** include the following:
- A description of the standard treatment
- A description of alternative treatments (other than standard treatments)
- Justification of the use of placebo, if applicable

In the description of **statistical analysis** include the following:
- A summary of the primary and secondary end-points
- Statistical analysis planned
- Planned sample size

Click here for further information on the **research proposal summary**.

A copy of the research protocol/proposal must be attached to box 9.1 of the application

5.2. Inclusion Criteria

Inclusion Criteria. Describe the participants being selected for this study, and list the criteria for their inclusion. For research involving human pluripotent stem cells, provide a detailed description of the stem cells being used in the research.

Please enter the inclusion criteria as an itemized list.

Click here for information on **inclusion criteria for participants**.
Click here for **criteria for expedited review of pluripotent stem cell research**.

5.3. Exclusion Criteria

Exclusion Criteria. Describe which potential participants will be excluded from participation, and list the criteria for their exclusion.

Provide all exclusion criteria as described in the protocol/proposal. Otherwise, indicate how these criteria differ from those in the protocol/proposal.

As the TCPS2 cautions against research that excludes particular

6. PARTICIPANT INFORMATION AND CONSENT PROCESS - HUMAN ETHICS APPLICATION

* **6.1. Time to Participate** *How much time will a participant be asked to dedicate to the project beyond that needed for normal care?*	Include how many minutes/hours over how many weeks/months the participant will be asked to dedicate to the project. Ensure that you also include this information in the consent form. The amount of time stated in the application must be consistent with ALL other study documents, e.g., recruitment letters or posters, protocol, and consent forms.
6.2. Time to Participate – Normal/Control Participants *If applicable, how much time will a normal/control volunteer be asked to dedicate to the project?*	Include how many minutes/hours over how many weeks/months the participant will be asked to dedicate to the project. This must be consistent with the information noted in the consent document. Please refer to Box 5.5 for a definition of a control group. If the proposal does not involve a control group, enter "N/A".
6.3. Risks/Harms *Describe what is known about the risks (harms) of the proposed research.*	Include any information about discomfort or incapacity that the participants are likely to endure as a result of the experimental procedure, along with the details of any known side effects which may result from the experimental treatment. Quantify risks using percentages where possible. Click here for information on **risks (harms)**.
6.4. Benefits *Describe any potential benefits to the participant that could arise from his or her participation in the proposed research.*	Specify the benefits to the participant. If there are no benefits, state this explicitly. If any specific therapeutic benefits cannot be assured, but may be hoped for by the participant, state explicitly that the participant may or may not benefit from participation in the study.
6.5. Reimbursement *Describe any reimbursement for expenses (e.g. meals, parking, medications) or payments/incentives/gifts-in-kind (e.g. honoraria, gifts, prizes, credits) to be offered to the participants. Provide full details of the amounts, payment schedules, and value of gifts-in-*	As per the TCPS2 (Article 3.1), incentives offered to participants should not be so large or attractive as to encourage reckless disregard of risks.

View 6 collects information about study participation.

7. NUMBER OF PARTICIPANTS AND LOCATIONS FOR BEHAVIOURAL STUDY - HUMAN ETHICS APPLICATION

View 7 collects information about the number of participants and sites where the study will be performed.

* **7.1. External Approvals**

External approvals for research involving other institutions and other jurisdictions: Provide written proof of agency approval for projects carried out at other institutions and, when applicable, other jurisdictions.

Indicate external approvals below:

A.

Other Institutions:

○ Yes ○ No Clear

B.

Please select "Add" to enter the name of the institution and if you have already received approval attach the approval letter.

Add

Name of Institution	Document(s)
There are no items to display	

* **C.**

Other Jurisdiction or Country (if answer is "No" go to 7.2):

○ Yes ○ No Clear

D.

Please select "Add" to enter the name of the jurisdiction or country and if you have already received approval attach the approval letter.

Add

Name of Jurisdiction or Country	Document(s)
There are no items to display	

E.

*Has a Request for Ethics Approval been submitted to the institution or responsible authority in the other jurisdiction or country? (**Send a copy to the Research Ethics Office when approval is obtained**).*

○ Yes ○ No Clear

F.

*If a Request for Approval has **not been** submitted, provide the reasons below:*

7.1 A. External Approvals
Written evidence of approval (to use the premises or to access students, clients, patrons or patients) is required for projects carried out at other institutions. If agency approval cannot be obtained without prior approval of the UBC REB, a letter of conditional approval will be issued for submission to the institution if all other aspects of the application are satisfactory. Please indicate whether a request for approval has been submitted to the institution or whether conditional approval by the UBC REB must accompany a request to the institution for approval.

7.1 E Other Jurisdictions
TCPS2 Article 8.3(b) states, "Research conducted under the auspices of a Canadian research institution and conducted outside its jurisdiction... shall undergo prior ethics review by both: (i) the REB at the Canadian institution...; and (ii) the REB or other responsible review body or bodies, **if any**, at the host research site. Please indicate if any agencies have jurisdiction over the site of the research and whether approval has been applied for or received. If formal research ethics approval processes are not in place at the study site, explain this in 7.1 F.

7.1 G Research with aboriginal communities
Click here for TCPS2 Chapter 9 on Research Involving the First Nations, Inuit and Metis Peoples of Canada

Click here for CIHR Guidelines for Health Research Involving Aboriginal People

7.1 H Registration of Clinical Trials
If there is any possibility of the intent to publish the results of the study in an ICMJE (International Committee of Medical Journal Editors) member journal, and it falls under their definition of a clinical trial (which includes **behavioural treatments, dietary interventions and process-of-care changes**), the study must be registered BEFORE it is started (but not necessarily before ethical approval is granted). Please click here for further details and/or check out the Clinical Research Ethics Board's RISe Application Guidance Notes.

8. SECURITY OF DATA AND CONFIDENTIALITY OF PERSONAL INFORMATION FOR BEHAVIOURAL STUDY - HUMAN ETHICS APPLICATION

View 8 collects data security and confidentiality details.

8.1. Security of Data During the Course of the Study

How will data be stored? (E.g., computerized files, hard copy, videotape, audiotape, digital photographs, electronic communications device, other.)

How will security of the data be maintained? (For example, study documents must be kept in a secure locked location and computer files should be password protected and encrypted, data should not be stored or downloaded onto an unsecured computer, back up files should be stored appropriately.)

If any data or images are to be kept on the Web, what precautions have been taken to prevent them being copied?

Click here for further information on **Confidentiality**.

8.2. Access to Data

Who will have access to the data (e.g., co-investigators, students or translators)? How will all of those who have access to the data be made aware of their responsibilities concerning privacy and confidentiality issues?

Give the names (if known) of those who will have access to the raw data, which may include information that would identify the participants. The research participants must also be told in the consent process who will have access to his/her data and what use will be made of it, either now or in the future. Temporary student assistants, translators, transcriptionists and clerks may be referred to by their role instead of name.

8.3. Protection of Personal Information

Describe how the identity of research participants will be protected both during and after the research study, including how participants will be identified on data collection forms.

Click here for further information on protection of personal information.

Data linkage studies: If your study involves the linkage of several data sources, explain how confidentiality regarding the shared information will be preserved.

8.4. Transfer of Data

Will any data that identify individuals be transferred (available) to persons or agencies outside of the University?

○ Yes ○ No Clear

View 9 collects documentation for the study.

9. DOCUMENTATION - HUMAN ETHICS APPLICATION

Please attach the documentation for the study. The Research Ethics Office will NOT check the content of each attachment and cannot change document names or dates.

INSTRUCTIONS

View the guidelines to the right of each section to see where the document should be attached. Documents will appear on the certificate of approval with the information that you enter when you attach the document. Please check that version dates, document names etc. are accurate and match those on the attached documents.Submit final versions only (i.e. not "drafts") except that blanks can be included for names and addresses in documents to be sent to specific individuals or organizations. Revisions required by the Board should be highlighted.

New Applications: Attach the documents to the applicable section (refer to guidelines on right)

Response to Proviso or Deferral or Changes Required by REBA:
If you are submitting a revised version of a document that is already attached; delete only the document that you are replacing and attach the revised version of the same document (Do NOT delete any of the other documents). You may add a new document but you must indicate in your response that you have added a new document for review.

Amendments:
If you are submitting a revised version of a document that is already attached; **delete only the document that you are replacing and attach the revised version of the same document** (Do NOT delete any of the other previously approved documents, those should remain in the application).
If you are submitting a new document that is being added to the study; simply attach it to the applicable section (leave all other previously approved documents in the application).

Attach documents into the body of your application by clicking "Add".

9.1. Research Proposal

Examples of types of proposal... ...ired information and attach the documents.

Add

Document Name	Version	Date	Document

- Grant application
- Dissertation proposal
- Research proposal

9.2. Documentation of Consent

Examples of types of consent documents are listed on the right. Click "Add" to enter the required information and attach the documents.

Add

Document Name	Version	Date	Document
There are no items to display			

- Participant consent form
- Parent/guardian consent form
- Other consent forms
- Description of process for obtaining consent (e.g. oral consent script)
- Click here for more guidelines on behavioural informed consent forms

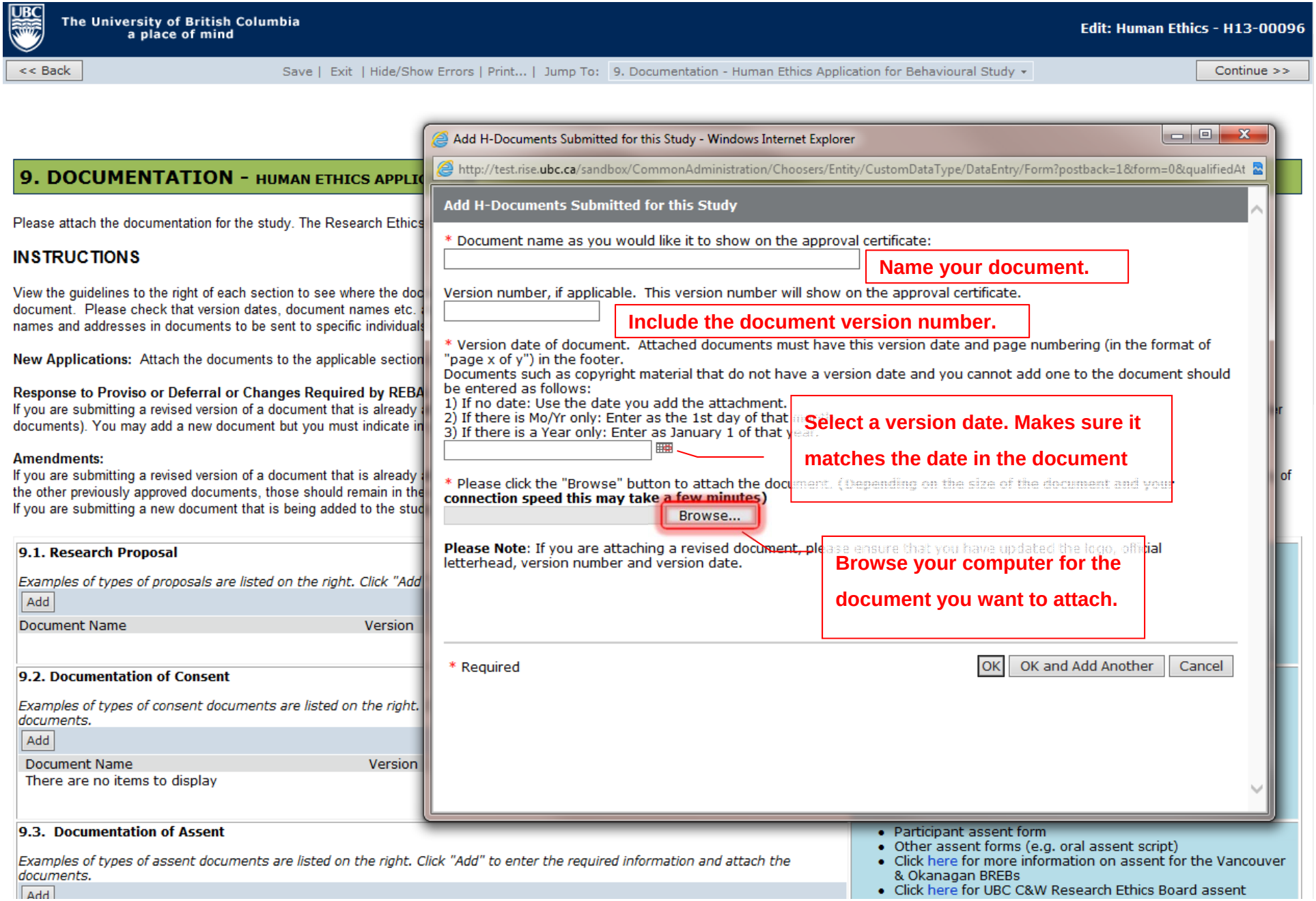
9.3. Documentation of Assent

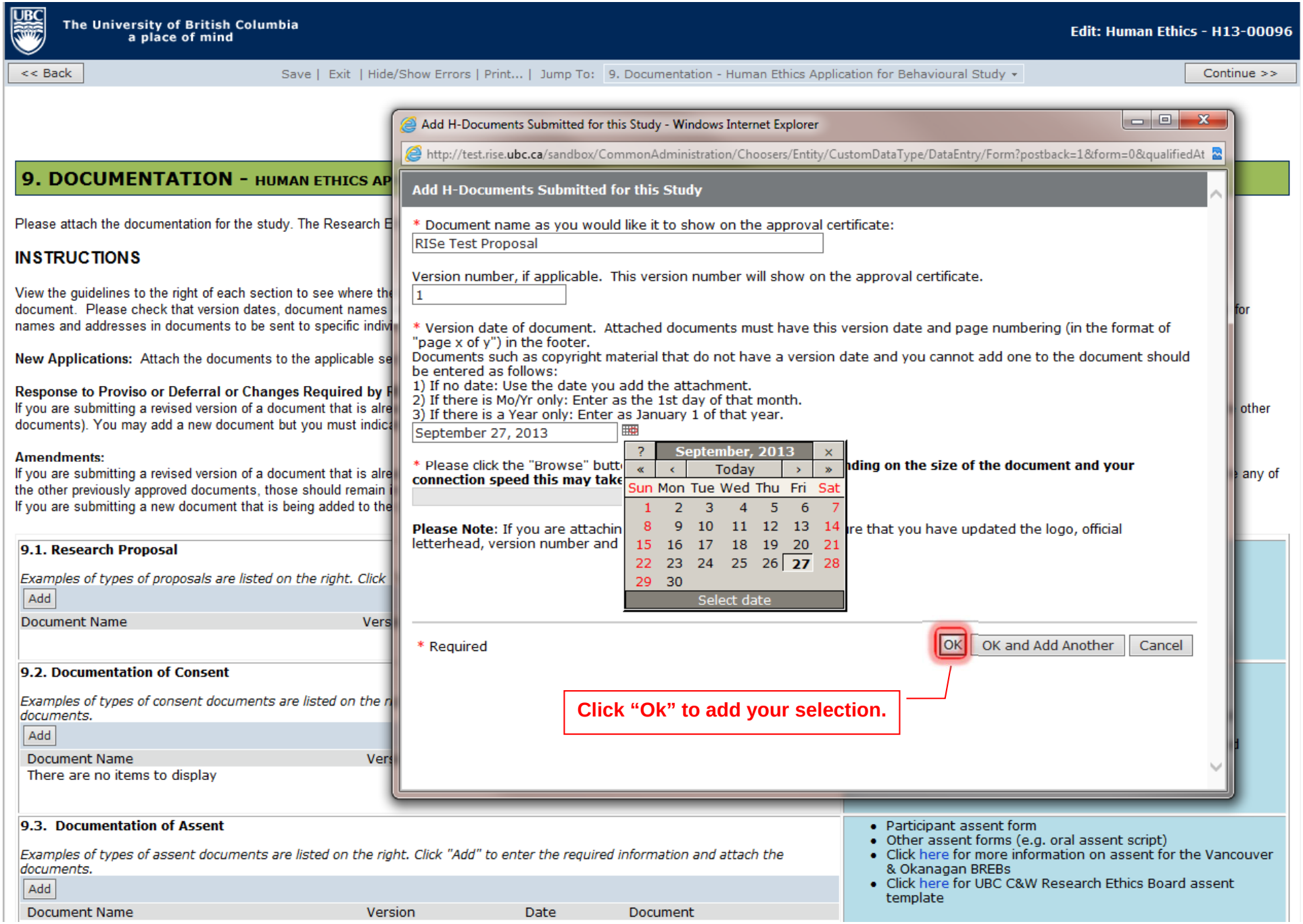
Examples of types of assent documents are listed on the right. Click "Add" to enter the required information and attach the documents.

Add

Document Name	Version	Date	Document

- Participant assent form
- Other assent forms (e.g. oral assent script)
- Click here for more information on assent for the Vancouver & Okanagan BREBs
- Click here for UBC C&W Research Ethics Board assent template


The University of British Columbia
a place of mind
Edit: Human Ethics - H13-00096
<< Back
Save | Exit | Hide/Show Errors | Print... | Jump To: 9. Documentation - Human Ethics Application for Behavioural Study
Continue >>
9. DOCUMENTATION - HUMAN ETHICS APPLI
Please attach the documentation for the study. The Research Ethics
INSTRUCTIONS
View the guidelines to the right of each section to see where the doc
document. Please check that version dates, document names etc.
names and addresses in documents to be sent to specific individuals
New Applications: Attach the documents to the applicable section
Response to Proviso or Deferral or Changes Required by REBA
If you are submitting a revised version of a document that is already
documents). You may add a new document but you must indicate in
Amendments:
If you are submitting a revised version of a document that is already
the other previously approved documents, those should remain in the
If you are submitting a new document that is being added to the stud
9.1. Research Proposal
Examples of types of proposals are listed on the right. Click "Add
Add
Document Name
Version
9.2. Documentation of Consent
Examples of types of consent documents are listed on the right.
documents.
Add
Document Name
Version
There are no items to display
9.3. Documentation of Assent
Examples of types of assent documents are listed on the right. Click "Add" to enter the required information and attach the documents.
Add
Add H-Documents Submitted for this Study - Windows Internet Explorer
http://test.rise.ubc.ca/sandbox/CommonAdministration/Choosers/Entity/CustomDataType/DataEntry/Form?postback=1&form=0&qualifiedAt
Add H-Documents Submitted for this Study
* Document name as you would like it to show on the approval certificate:
Name your document.
Version number, if applicable. This version number will show on the approval certificate.
Include the document version number.
* Version date of document. Attached documents must have this version date and page numbering (in the format of "page x of y") in the footer.
Documents such as copyright material that do not have a version date and you cannot add one to the document should be entered as follows:
1) If no date: Use the date you add the attachment.
2) If there is Mo/Yr only: Enter as the 1st day of that
3) If there is a Year only: Enter as January 1 of that
Select a version date. Makes sure it matches the date in the document
* Please click the "Browse" button to attach the document. (Depending on the size of the document and your connection speed this may take a few minutes)
Browse...
Please Note: If you are attaching a revised document, please ensure that you have updated the logo, official letterhead, version number and version date.
Browse your computer for the document you want to attach.
* Required
OK
OK and Add Another
Cancel
Participant assent form
Other assent forms (e.g. oral assent script)
Click here for more information on assent for the Vancouver & Okanagan BREBs
Click here for UBC C&W Research Ethics Board assent


The University of British Columbia
a place of mind
Edit: Human Ethics - H13-00096
<< Back
Save | Exit | Hide/Show Errors | Print... | Jump To: 9. Documentation - Human Ethics Application for Behavioural Study
Continue >>
9. DOCUMENTATION - HUMAN ETHICS AP
Please attach the documentation for the study. The Research E
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documents). You may add a new document but you must indic
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the other previously approved documents, those should remain
If you are submitting a new document that is being added to the
9.1. Research Proposal
Examples of types of proposals are listed on the right. Click
Add
Document Name
Vers
9.2. Documentation of Consent
Examples of types of consent documents are listed on the r
documents.
Add
Document Name
Vers
There are no items to display
9.3. Documentation of Assent
Examples of types of assent documents are listed on the right. Click "Add" to enter the required information and attach the documents.
Add
Document Name
Version
Date
Document
Add H-Documents Submitted for this Study - Windows Internet Explorer
http://test.rise.ubc.ca/sandbox/CommonAdministration/Choosers/Entity/CustomDataType/DataEntry/Form?postback=1&form=0&qualifiedAt
Add H-Documents Submitted for this Study
* Document name as you would like it to show on the approval certificate:
RISe Test Proposal
Version number, if applicable. This version number will show on the approval certificate.
1
* Version date of document. Attached documents must have this version date and page numbering (in the format of "page x of y") in the footer.
Documents such as copyright material that do not have a version date and you cannot add one to the document should be entered as follows:
1) If no date: Use the date you add the attachment.
2) If there is Mo/Yr only: Enter as the 1st day of that month.
3) If there is a Year only: Enter as January 1 of that year.
September 27, 2013
? September, 2013 ×
« ‹ Today › »
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8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30
Select date
* Please click the "Browse" butt
connection speed this may take
Please Note: If you are attachin
letterhead, version number and
* Required
OK
OK and Add Another
Cancel
Click “Ok” to add your selection.
Participant assent form
Other assent forms (e.g. oral assent script)
Click here for more information on assent for the Vancouver & Okanagan BREBs
Click here for UBC C&W Research Ethics Board assent template

9. DOCUMENTATION - HUMAN ETHICS APPLICATION

Please attach the documentation for the study. The Research Ethics Office will NOT check the content of each attachment and cannot change document names or dates.

INSTRUCTIONS

View the guidelines to the right of each section to see where the document should be attached. Documents will appear on the certificate of approval with the information that you enter when you attach the document. Please check that version dates, document names etc. are accurate and match those on the attached documents.Submit final versions only (i.e. not "drafts") except that blanks can be included for names and addresses in documents to be sent to specific individuals or organizations. Revisions required by the Board should be highlighted.

New Applications: Attach the documents to the applicable section (refer to guidelines on right)

Response to Proviso or Deferral or Changes Required by REBA:
If you are submitting a revised version of a document that is already attached; delete only the document that you are replacing and attach the revised version of the same document (Do NOT delete any of the other documents). You may add a new document but you must indicate in your response that you have added a new document for review.

Amendments:
If you are submitting a revised version of a document that is already attached; **delete only the document that you are replacing and attach the revised version of the same document** (Do NOT delete any of the other previously approved documents, those should remain in the application).
If you are submitting a new document that is being added to the study; simply attach it to the applicable section (leave all other previously approved documents in the application).

9.1. Research Proposal

Examples of types of proposals are listed on the right. Click "Add" to enter the required information and attach the documents.

Add

Document Name	Version	Date	Document	
RISe Test Proposal		September 27, 2013	[View]	Delete

- Grant application
- Dissertation proposal
- Research proposal

9.2. Documentation of Consent

Examples of types of consent documents are listed on the right. Click "Add" to enter the required information and attach the documents.

Add

Document Name	Version	Date	Document
There are no items to display			

- Participant consent form
- Parent/guardian consent form
- Other consent forms
- Description of process for obtaining consent (e.g. oral consent script)
- Click here for more guidelines on behavioural informed consent forms

9.3. Documentation of Assent

Examples of types of assent documents are listed on the right. Click "Add" to enter the required information and attach the documents.

Add

- Participant assent form
- Other assent forms (e.g. oral assent script)
- Click here for more information on assent for the Vancouver & Okanagan BREBs
- Click here for UBC C&W Research Ethics Board assent template

10. FEE FOR SERVICE FOR BEHAVIOURAL STUDY - HUMAN ETHICS APPLICATION

*Payment of the **$1000 fee-for-service** must be sent to the Behavioural Research Ethics Board for all research **sponsored by a for-profit agency**. It is the responsibility of the Investigator to communicate this with his/her industry sponsor and collect the payment prior to submission of the Application. The Behavioural Research Ethics Board will only review sponsored research if the fee has been received.*

*The fee is a one-time-only fee for each specific application and covers initial review, annual renewals, and minor amendments for the next three years. **Major amendments (after initial approval) involving full review, or a renewal after three years, will be charged $300.** If the associated research project is withdrawn prior to the application review the fee shall be totally refunded. If the associated research project is withdrawn after the application review, one half ($500) of the fee amount shall be refunded.*

A Certificate shall not be issued until fee payment has been received. In special cases the Director of Research Services may approve invoicing for the fee amount.

Exemptions:
The following will be exempted from paying the fee:

All applications from faculty of The University of British Columbia associated with research that is:

A. not funded,
B. funded internally (including teaching),
C. funded by grants from external granting agencies (federal/ provincial), or
D. charitable or not-for-profit organizations.

The fee may be waived or reduced in special circumstances, upon the recommendation of the Office of Research Ethics (Contact: Laurel Evans, Director, Office of Research Ethics, at (604) 827-5113, laurel.evans@ubc.ca).

***Mechanism for Submitting Fee.** Please indicate which of the following method of payment will be used for this application:*

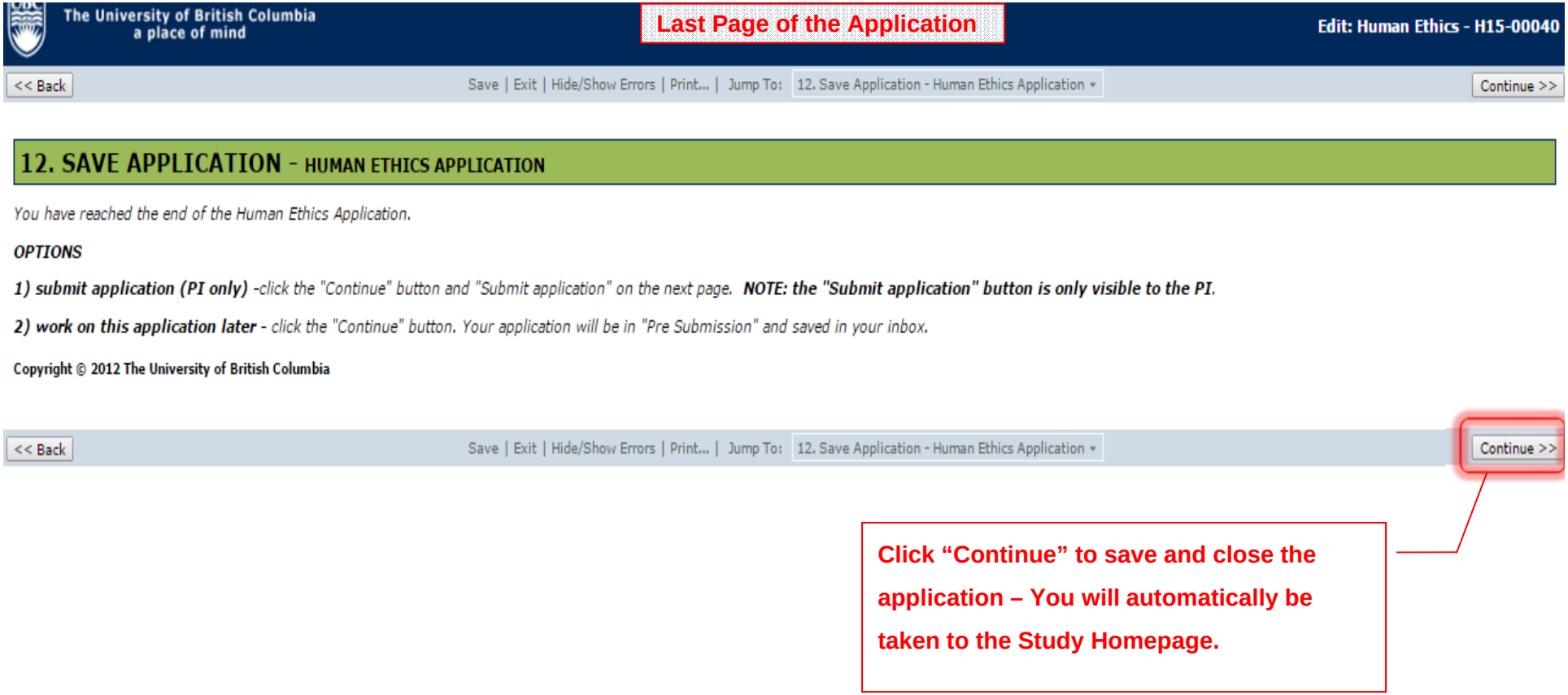
Method of Payment
○ A Journal Voucher for $1000 crediting a. Speed chart (to be advised) b. Account: 477500 c. Fund: F0000 d. Dept. ID: 354000 e. Project Grant: 35F40100 * Ensure that your Project Grant is debited by completing the fields listed in a-d above. * Ensure that an authorized signatory signs the Journal Voucher.
○ A cheque for $1000, made payable to "University of British Columbia," attention "Behavioural Research Ethics Board".
○ The company asks to be invoiced and the contact information regarding where to send the invoice is entered below.

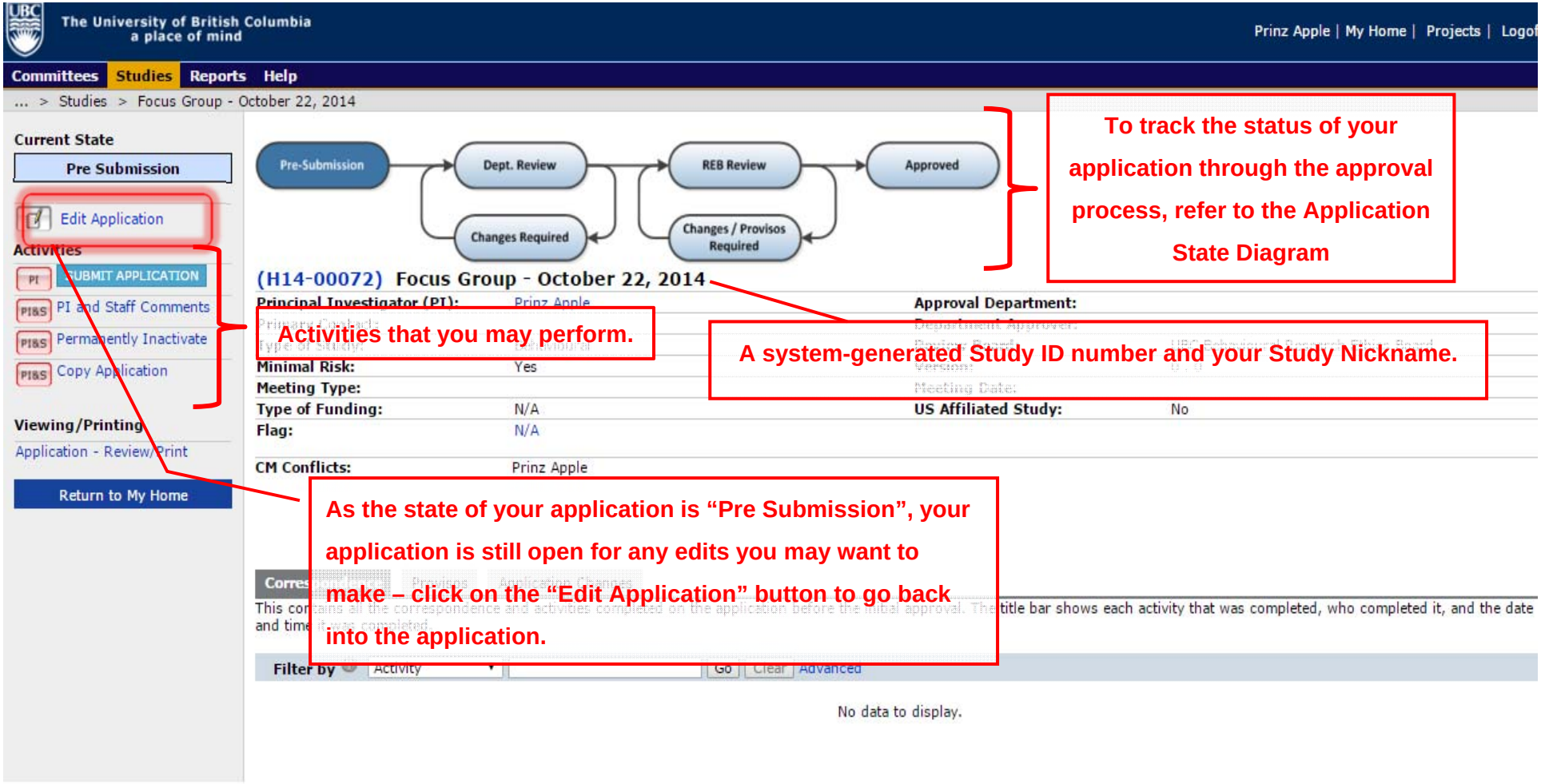
Clear

Contact information regarding where to send the invoice.

If applicable, please select one of the mechanisms for submitting the fee.

Since October 1, 2002, a fee of $1,000 is charged for applications, requiring ethical review by the Behavioural Research Ethics Board, that are funded by a for-profit agency.


The University of British Columbia
a place of mind
Last Page of the Application
Edit: Human Ethics - H15-00040
<< Back
Save | Exit | Hide/Show Errors | Print... | Jump To: 12. Save Application - Human Ethics Application
Continue >>
12. SAVE APPLICATION - HUMAN ETHICS APPLICATION
You have reached the end of the Human Ethics Application.
OPTIONS
1) submit application (PI only) -click the "Continue" button and "Submit application" on the next page. NOTE: the "Submit application" button is only visible to the PI.
2) work on this application later - click the "Continue" button. Your application will be in "Pre Submission" and saved in your inbox.
Copyright © 2012 The University of British Columbia
<< Back
Save | Exit | Hide/Show Errors | Print... | Jump To: 12. Save Application - Human Ethics Application
Continue >>
Click “Continue” to save and close the application – You will automatically be taken to the Study Homepage.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Prinz Apple | My Home | Projects | Logof
Committees
Studies
Reports
Help
... > Studies > Focus Group - October 22, 2014
Current State
Pre Submission
Edit Application
Activities
SUBMIT APPLICATION
PI and Staff Comments
Permanently Inactivate
Copy Application
Viewing/Printing
Application - Review/Print
Return to My Home
Pre-Submission
Dept. Review
REB Review
Approved
Changes Required
Changes / Provisos Required
To track the status of your application through the approval process, refer to the Application State Diagram
(H14-00072) Focus Group - October 22, 2014
Principal Investigator (PI):
Prinz Apple
Approval Department:
Minimal Risk:
Yes
Meeting Type:
Type of Funding:
N/A
US Affiliated Study:
No
Flag:
N/A
CM Conflicts:
Prinz Apple
Activities that you may perform.
A system-generated Study ID number and your Study Nickname.
As the state of your application is “Pre Submission”, your application is still open for any edits you may want to make – click on the “Edit Application” button to go back into the application.
Filter by
Activity
Go
Clear
Advanced
No data to display.

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Committees | Studies | Reports | Help

... > Studies > Focus Group - October 22, 2014

Current State

Pre Submission

Edit Application

Activities

PI SUBMIT APPLICATION

PI&S PI and Staff Comments

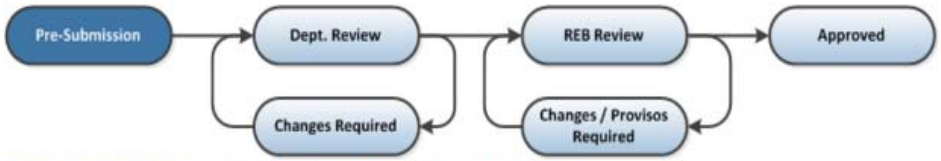
PI&S Permanently Inactivate

PI&S Copy Application

Viewing/Printing

Application - Review/Print

Return to My Home



(H14-00072) Focus Group - October 22, 2014

Principal Investigator (PI):	Prinz Apple	**Approval Department:**	
Primary Contact:		**Department Approver:**	
Type of Study:	Behavioural	**Review Board:**	UBC Behavioural Research Ethics Board
Minimal Risk:		**Version:**	0 . 0
Meeting Type:		**Meeting Date:**	
Type of Funding:	N/A	**US Affiliated Study:**	No
Flag:	N/A		
CM Conflicts:	Prinz Apple		

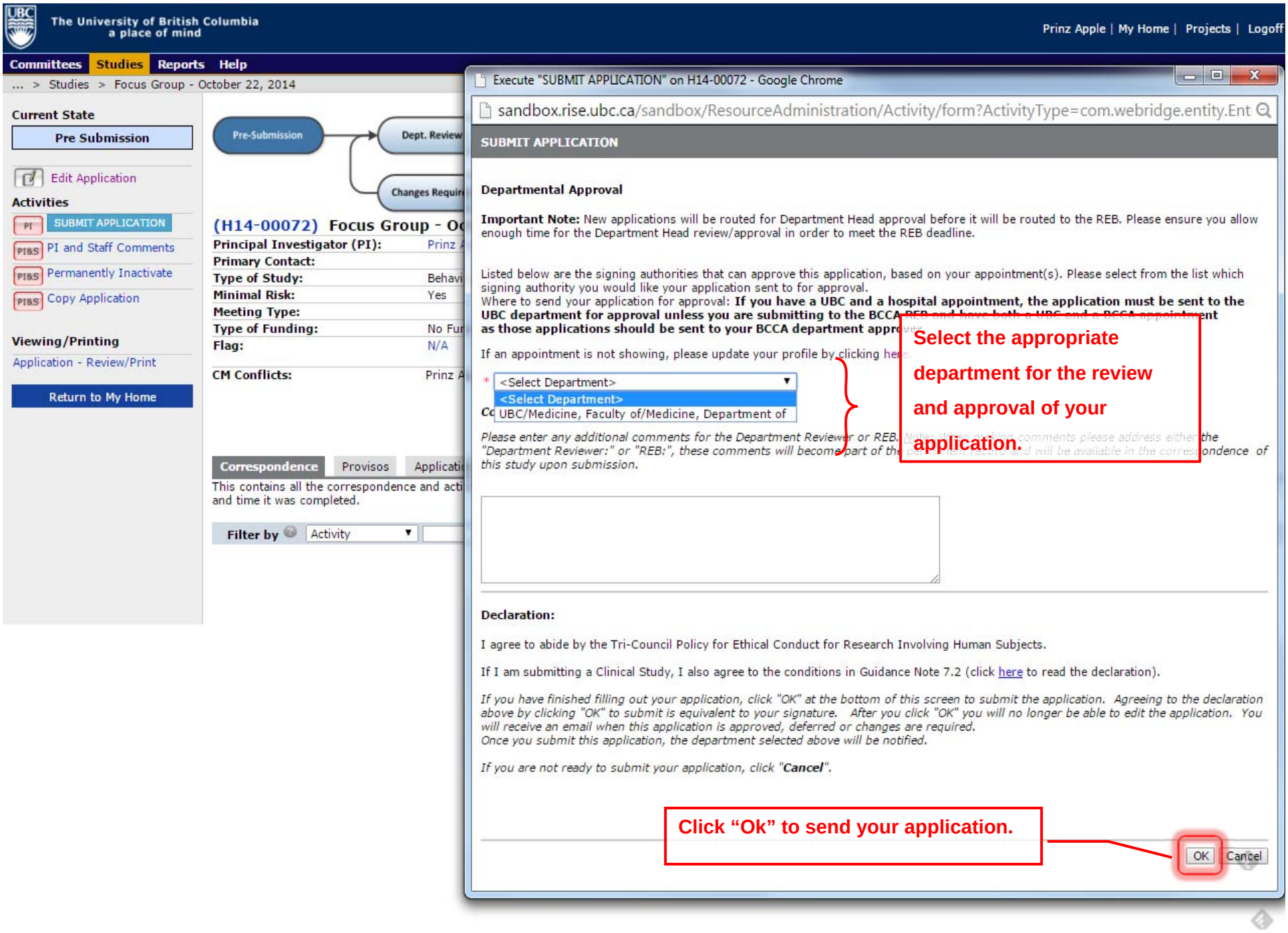
Click to submit your new application for review.

Correspondence | Provisos | Application Changes

This contains all the correspondence and activities completed on the application before the initial approval. The title bar shows each activity that was completed, who completed it, and the date and time it was completed.

Filter by Activity ▾ Go Clear Advanced

No data to display.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Committees Studies Reports Help
... > Studies > Focus Group - October 22, 2014
Current State
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Application - Review/Print
Return to My Home
Pre-Submission
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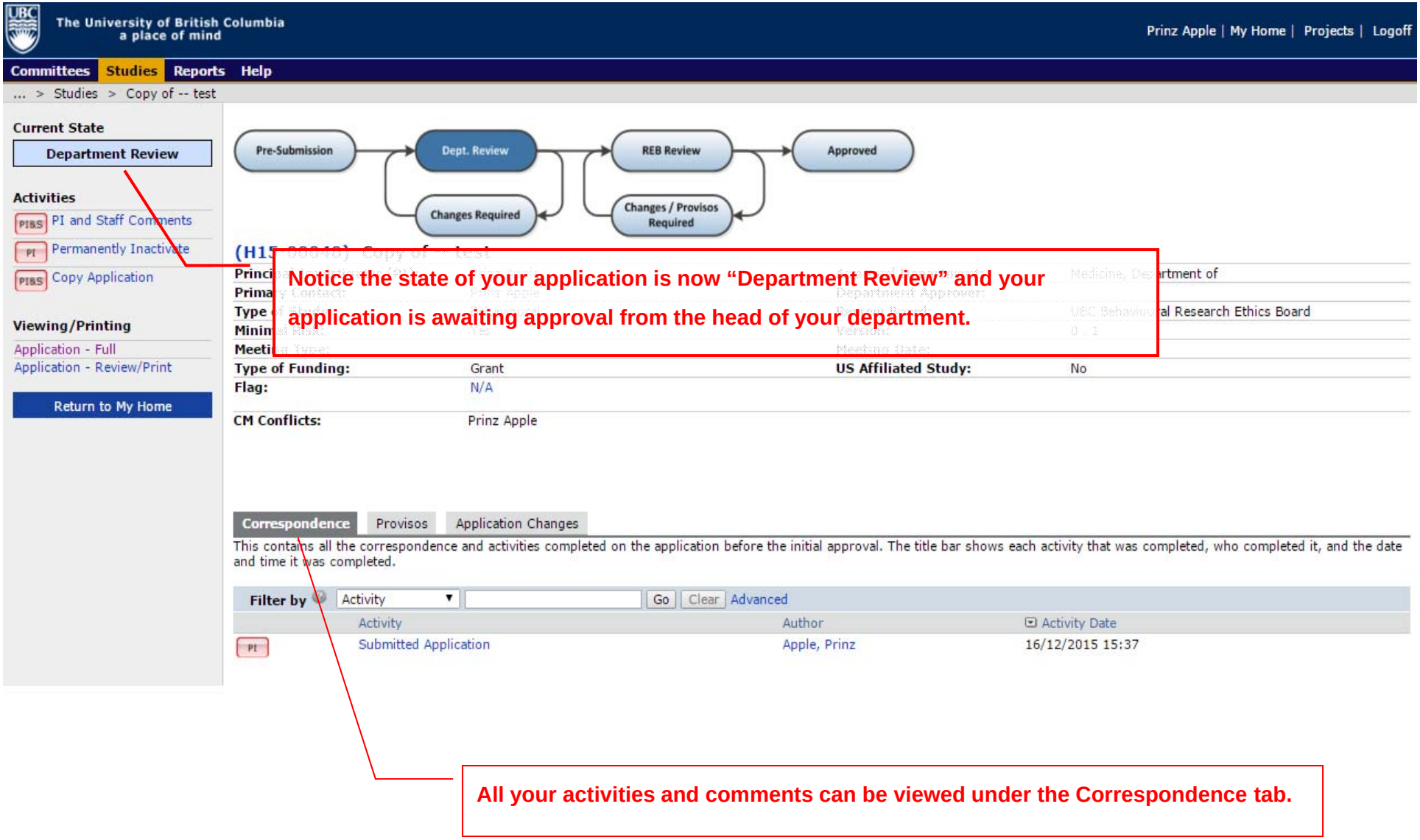
Changes Requir
(H14-00072) Focus Group - Oc
Principal Investigator (PI):
Primary Contact:
Type of Study:
Minimal Risk:
Meeting Type:
Type of Funding:
Flag:
CM Conflicts:
Correspondence
Provisos
This contains all the correspondence and acti
and time it was completed.
Filter by
Activity
Execute "SUBMIT APPLICATION" on H14-00072 - Google Chrome
sandbox.rise.ubc.ca/sandbox/ResourceAdministration/Activity/form?ActivityType=com.webridge.entity.Ent
SUBMIT APPLICATION
Departmental Approval
Important Note: New applications will be routed for Department Head approval before it will be routed to the REB. Please ensure you allow enough time for the Department Head review/approval in order to meet the REB deadline.
Listed below are the signing authorities that can approve this application, based on your appointment(s). Please select from the list which signing authority you would like your application sent to for approval.
Where to send your application for approval: If you have a UBC and a hospital appointment, the application must be sent to the UBC department for approval unless you are submitting to the BCCA REB and have both a UBC and a BCCA appointment as those applications should be sent to your BCCA department appro
If an appointment is not showing, please update your profile by clicking here.
<Select Department>
<Select Department>
UBC/Medicine, Faculty of/Medicine, Department of
Please enter any additional comments for the Department Reviewer or REB. Any other comments please address either the "Department Reviewer:" or "REB:", these comments will become part of the and will be available in the correspondence of this study upon submission.
Declaration:
I agree to abide by the Tri-Council Policy for Ethical Conduct for Research Involving Human Subjects.
If I am submitting a Clinical Study, I also agree to the conditions in Guidance Note 7.2 (click here to read the declaration).
If you have finished filling out your application, click "OK" at the bottom of this screen to submit the application. Agreeing to the declaration above by clicking "OK" to submit is equivalent to your signature. After you click "OK" you will no longer be able to edit the application. You will receive an email when this application is approved, deferred or changes are required.
Once you submit this application, the department selected above will be notified.
If you are not ready to submit your application, click "Cancel".
Select the appropriate department for the review and approval of your application.
Click “Ok” to send your application.
OK
Cancel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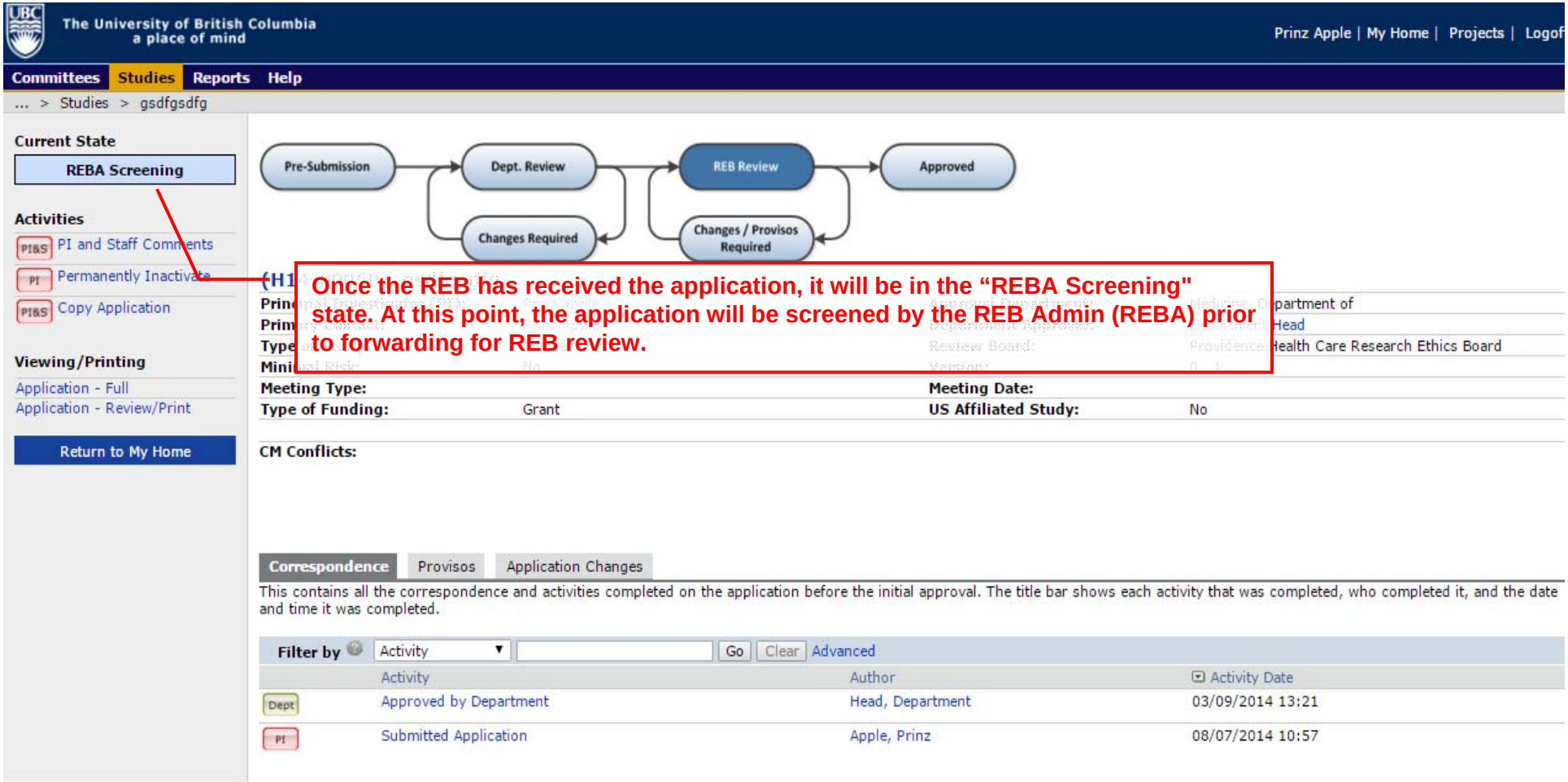
a place of mind
Prinz Apple | My Home | Projects | Logoff
Committees Studies Reports Help
... > Studies > Copy of -- test
Current State
Department Review
Activities
PI&S PI and Staff Comments
PI Permanently Inactivate
PI&S Copy Application
Viewing/Printing
Application - Full
Application - Review/Print
Return to My Home
Pre-Submission
Dept. Review
REB Review
Approved
Changes Required
Changes / Provisos Required
Notice the state of your application is now “Department Review” and your application is awaiting approval from the head of your department.
Type of Funding: Grant
US Affiliated Study: No
Flag: N/A
CM Conflicts: Prinz Apple
Correspondence
Provisos
Application Changes
This contains all the correspondence and activities completed on the application before the initial approval. The title bar shows each activity that was completed, who completed it, and the date and time it was completed.
Filter by Activity Go Clear Advanced
Activity
Author
Activity Date
PI
Submitted Application
Apple, Prinz
16/12/2015 15:37
All your activities and comments can be viewed under the Correspondence tab.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Committees
Studies
Reports
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Current State
REBA Screening
Activities
PI&S PI and Staff Comments
PI Permanently Inactivate
PI&S Copy Application
Viewing/Printing
Application - Full
Application - Review/Print
Return to My Home
Pre-Submission
Dept. Review
REB Review
Approved
Changes Required
Changes / Provisos Required
Once the REB has received the application, it will be in the “REBA Screening" state. At this point, the application will be screened by the REB Admin (REBA) prior to forwarding for REB review.
Meeting Type:
Meeting Date:
Type of Funding: Grant
US Affiliated Study: No
CM Conflicts:
Correspondence
Provisos
Application Changes
This contains all the correspondence and activities completed on the application before the initial approval. The title bar shows each activity that was completed, who completed it, and the date and time it was completed.
Filter by
Activity
Go
Clear
Advanced
Activity
Author
Activity Date
Dept
Approved by Department
Head, Department
03/09/2014 13:21
PI
Submitted Application
Apple, Prinz
08/07/2014 10:57