Updating Your Account Information
Begin by clicking on your name.

My Home for Jane K. Smith

Welcome to your personal RiSe Home Page.

For help getting started, click on the links below to find answers to some frequently asked questions. To view your studies or declarations select the applicable tab below (Animal Care, Human Ethics, Conflict of Interest):
- To create a new application, click the appropriate button (Animal Care, Human Ethics or Conflict of Interest) from under the "I would like to create an application for..." heading on the left side of the screen.
- How do I create an amendment? (select Animal Care, Human Ethics)
- How do I create a renewal? (select Animal Care, Human Ethics)
- What are the different application states mean? (select Animal Care, Human Ethics)
- How do I complete changes or revisions that have been requested? (select here)
- How do I update my personal profile? (select here)

For more FAQs on Animal Care, Human ethics or Conflict of Interest select the applicable tab below:

My Inbox  Conflict of Interest  Human Ethics  Animal Care  Inactive  Reports

"Inbox" contains items requiring your attention. Once the activity is completed, the item will no longer appear in your 'Inbox'. Items will appear under the 'New Application' title when you need to complete an activity in order to get a new application approved. "Post Approval Activities" (PAAs) are items that occur after an application is approved, such as amendments or renewals. Click on the name of the item to see the details of the application or PAA.

The title bar below for each application or PAA shows the ID, the Nickname, the Type of Application or PAA, the PI, the current State and the date of the Last State Change on that item.

New Applications

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There are no items to display

Post Approval Activities (In Progress)

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There are no items to display
Edit your user information

**Jane K. Smith**

**Name:** Jane K. Smith  
**Rank:** Professor

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**Account Information**

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<th>Value</th>
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<tr>
<td><strong>Salutation:</strong></td>
<td>Ms.</td>
</tr>
<tr>
<td><strong>First Name:</strong></td>
<td>Jane K.</td>
</tr>
<tr>
<td><strong>Last Name:</strong></td>
<td>Smith</td>
</tr>
<tr>
<td><strong>E-mail:</strong></td>
<td><a href="mailto:jane.smith@ubc.ca">jane.smith@ubc.ca</a></td>
</tr>
<tr>
<td><strong>Business Phone Number:</strong></td>
<td>604-822-8888</td>
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<tr>
<td><strong>Rank:</strong></td>
<td>Professor</td>
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<tr>
<td><strong>Status:</strong></td>
<td>Active</td>
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<tr>
<td><strong>Last Updated Date:</strong></td>
<td>December 22, 2006 9:26:14 AM PST</td>
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**Work Information (Appointments and Affiliations)**

Please contact ors@ors.ubc.ca if you have any questions associated with the following.

1. **Location of Main Workspace or Lab**  
   *(Faculty and Principal Investigators only)*
   Please identify your main work or lab location. If you have more than one lab or workspace, please select the location where the majority of your research activity takes place.
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Please identify your main work or lab location. If you have more than one lab or workspace, please select the location where the majority of your research activity takes place.

Please make your selection by clicking the 'Select' button below.
Point Grey Site | Select... | Reset

2. UBC Academic Appointment or Affiliation
UBC faculty members (including Clinical appointments) and those qualified to be Principal Investigators select your UBC Academic appointment below. If you are tempted to select an appointment external to UBC, please click here. For most researchers, non UBC institutions are to be listed in Question 3 below.

Staff or others who are not Principal Investigators or Faculty Members please select the department or organization to which you report.

For questions 2 a, b, c, please select the lowest organization level, i.e. division, if you are associated with a division, department if you are associated with a department, etc.

Please make your selection by clicking the 'Select' button below.
* Medicine, Department of [Select...]

3. Additional Appointments and Affiliations
(Faculty and Principal Investigators only)
If you have multiple UBC academic appointments, and/or have affiliations with UBC affiliated hospital organizations, please identify them here. Click here for how this will be used.

Please make your selection(s) by clicking the 'Select' button below.
Add | Remove

<table>
<thead>
<tr>
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<th>Organization Type</th>
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</tr>
<tr>
<td>UBC/Medicine, Faculty of Medicine, Department of...</td>
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Training Information

(Animal Ethics Only)
Online animal care training program certificate number:

Practical animal care training program certificate numbers: (please separate the numbers with a comma)

(Human Ethics Only)
Have you completed the TCPS (Tri-Council Policy Statement) tutorial for the Ethical Conduct for Research Involving Humans?

- Yes  - No  - Clear

If "Yes" enter the date of completion using the calendar box below.
3. Additional Appointments and Affiliations
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Please make your selection(s) by clicking the 'Select' button below.

- Add
- Remove

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<th>Full Name</th>
<th>Organization Type</th>
<th>Department</th>
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<tbody>
<tr>
<td>UBC/Medicine, Faculty of/Medicine, Department of</td>
<td></td>
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</tr>
</tbody>
</table>

Training Information

(Applied Ethics Only)
Online animal care training program certificate number:

Practical animal care training program certificate numbers: (please separate the numbers with a comma)

(Human Ethics Only)
Have you completed the TCPS (Tri-Council Policy Statement) tutorial for the Ethical Conduct for Research involving Humans?
- Yes
- No
- Clear
If "Yes" enter the date of completion using the calendar box below:

Click "Apply" to save your changes

* Required

**TRI-Council Identification Numbers**
If you have identification numbers for any of the following sponsors, please enter the information in the corresponding fields provided:

- Natural Sciences and Engineering Research Council
- NSERC: [ ]

- Canadian Institutes of Health Research
- CIHR: [ ]

- Social Sciences and Humanities Research Council
- SSHRC: [ ]
Jane K. Smith

Name: Jane K. Smith  Rank: Professor

Account Information

Salutation:  Ms.

* First Name: Jane K.
* Last Name: Smith
* E-mail: jane.smith@ubc.ca

Business Phone Number: 604-822-8888

* Rank: Professor
(If you change your rank, please email the RISr Administrator at ors@ors.ubc.ca to inform them as your permissions and access will have to updated in the system.)

* Status: Active

UBC Employee Number: 123456789011

Account Creation Date: September 27, 2004 2:25:13 PM PDT
Last Updated Date: December 22, 2006 9:26:14 AM PST

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